

LODI AREA FIRE DISTRICT FIRE COMMISSION AGENDA

MEETING DATE & TIME: Wednesday, August 9th, 2017 5:00 PM

MEETING LOCATION: Lodi Fire Station, 115 N. Main St. Lodi, WI 53555

AGENDA

1. CALL MEETING TO ORDER AND ROLL CALL

President Doug Nelson called meeting to order at 5:00 PM. All fire board members present.

2. PUBLIC INPUT *

None

3. ELECTIONS

A) President

Bilke/Davies nominates Doug Nelson to stay on as president and close the nomination.

B) Secretary

Cable/Bilke, nominate James for secretary

C) Treasurer

Davies/Cable I nominate Mike Bilke continue as Treasurer for another year and close the nomination.

4. 2018 BUDGET

- *Looking at a 3% Increases, which is roughly \$1880.00 From the Town of Lodi, \$1880. From the City of Lodi and \$940.00 from West Point for a total of \$4700.00.*
- *Vehicle and Equipment upping that \$1000.00 because our apparatus are not getting younger. We are going probably be purchasing new tires for the engine and that is going to be a chunk.*
- *Personal Protective Equipment is upped \$770.00, the cost of gear keeps going up.*
- *Fire fighter appreciation budget \$300.00*
- *Raises in pay for Officers for the fire Chief. The fire Chiefs wage hasn't been increased in 18 years that can be found. Bilke – to be fair to Bobby, I asked him to raise the pay for the chief and the officers. We have a full slate of members and that's hard to find in a department, and we have more wanting to join then the bylaws allow. Davies – It's not normal to have fire department personal go five years without an increase, I don't see an argument with that. Brooks – When was the last time, 18 years ago. Chief Chief Annen– I'm making the same as when Mark Wickham was fire Chief. Brooks - that's ridiculous that there has not been any kind of an increase in that amount of time. Chief Chief Annen– this will push my salary up to up to \$14,000.00 a year.*
- *Assistant Chief will increase \$600.00 Captain will go up \$600.00*
 - *This totals a \$4700.00 increase.*

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- *Elected not to change the 2% money, which is \$30,000.00 because we got about the same amount we got last year this year which was just over the \$30,000.00. There's no real way to map this out though. The State can adjust this and it can significantly change on us. It has continued to go up so that's good. Chief Annen- This year the Town of Lodi received just over \$16,000.00 the City of Lodi \$10,000.00 and the Town of West Point \$6000.00 but we must split that with Sauk City because we have a split district Town of Lodi and the City of Lodi have sent the 2% but West Point has not. The checks came out around the 15th so they probably have not had a board meeting to approve this.*

Chief Annen— we try to keep it at 3% or less and that's been the staple. It would be nice to get more for the fire department but I also realize times are tough and the municipalities are scrambling for money. We must keep in mind though that comparing our budget to departments are size and call volume, our budget is far less than what those agencies get.

- *Vehicle replacement – Bilke - I will be sending a note to the clerks to find out if we should put in the vehicle replacement fund money into our budget. Since the City of Lodi isn't calling it fire department money anymore then that's one thing, but the two towns are collecting the money. Brooks - I can speak to our Town and we are still collecting the money and putting it into a separate account specifically for fire department vehicle replacements. Bilke – can you collect it if you don't have a place to show for it being asked for. Brooks – my fear is that right now this Town board has it specifically marked but if the next board comes in and uses it for something other than the intent of fire department vehicles you could get into a fraud situation if used for anything other than the fire department. Bilke – this makes our in the budget makes it look like we are collecting but aren't so we are \$40,000.00 over our budget. Brooks – this should not be going onto our budget, the department is not getting the money it should not be shown in our paperwork as if it's there, it's not there. We are fudging the numbers and it does not look good. Bilke - it makes us \$40,000.00 off every budget. Chief Annen – I struggle with it because if I take out the 46,700.00 it's a 16% decrease in our budget because we've been getting that money up until now. Brooks – this is a question that will need to be asked at the annual meeting. The boards will need to decide on this. Giving the boards a heads up to the question is wise though. Brooks - we should be coming to the annual meeting with two budgets one with the vehicle fund out and one with it still in and the boards will then decide which budget to approve. Brooks – this amount should not be in our budget because we are not getting that money in our budget. Bilke – It doesn't make sense. Brooks – is there money currently sitting in an account. Bilke - yes. Brooks - I thought that money was pulled by the municipalities. Bilke – Nope. Chief Annen – that's the money that will pay for SCBA's if we don't get the grant. Brooks – that's right, I remember now.*

Bilke/Davies – Motion to approve budget.

5. 2018 CAPITOL BUDGET

Chief Annen - City of Lodi requested a copy of the Capitol Budget last week and where given it as a draft.

For the most part, it's the same thing I handed out in the last joint meeting.

This for the most part is what I handed out at the last Joint meeting. I added at the request of the Town of Lodi and extra paragraph regarding maintenance of facility and putting aside monies to maintain the current building. This will be found on page 7 under facilities continued. It reads, until the construction

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of a new fire facility can be realized we must continue to keep our current building in the best condition possible. I recommended \$4000.00 a year to do this. That's on top of the \$7000.00 that we already get from the budget. The \$7000.00 takes care of mainly the interior of the building, tiles, carpeting and any other maintenance. Brooks – So you're talking a total of \$11,000.00. Chief Annen – no just \$4000.00 in the Capitol Budget plan we already have \$7969.00 every year in the regular budget. Cable - that's not the purpose for a Capital Budget though to put in a yearly amount. Your capital budget should be in my mind, you've got 3 projects that you're going to do this coming you're or that you want to do. You need to give a capital budget that the new apron is going to be \$20,000.00, the new roof is going to be \$50,000.00 and then whatever else you'll need this amount and this is the amount your going to need next year. Chief Annen – I've talked with other fire departments and that's not how they do it. Where going to run into a situation where we need a new parking lot front and back and that's \$100,000.00, we need a new roof and that's \$50,000.00 we need this and that so on the drop for a hat where going to ask the municipalities to come up with \$200,000.00. That seems kind of unreasonable to me. Cable – we are going to get caught in the same scenario of the vehicle replacement fund, there not going to give us that money to put into a savings account. Chief Annen – this is all on them to put this money aside to budget for the future. This tells you when we need to replace trucks and how much it will roughly cost to replace the trucks. Brooks - I see the capital budget as a heads up for the next year or 5 years but each year you're going to be coming to the municipalities for that money to take care of what's in the capitol budget. This is a heads up but the items in this 5-year plan should be in our budget and not only in the Capitol Budget.

Chief Annen – No, capital budgets operate separate from your annual budget. Bilke – well maybe that's a question, should the \$4,000.00 extra just be put into the budget for the facility instead of it being called capital. Brooks – but like Cable said, there already not paying for the vehicle replacement fund, you're going to need to come with that \$100,000.00 roof in this budget. If the municipalities don't want to set up a capital budget plan at least in three years when we need to start specking out a new engine and why didn't you say anything about that I can say I did. I'm not necessarily asking them to set aside \$100,000.00 a year but this is what it's going to cost. Brooks – yes but that is the same thing as a vehicle maintenance fund. Chief Annen - this document is telling them that it's going to have to go into the budget. Brooks – Correct but this is the budget. Chief Annen – that's what I said. Bilke – he's talking about Capitol and Brooks your talking about operating and that's where we are stumbling here. Bilke – I guess I don't know at what point maintenance becomes a Capitol project.

Cable - in that next budget those items should be in the budget. Chief Annen – we have quotes for all those items they wanted. As far as the SCBA's I will say what the amount is but the money is already sitting in an account. Bilke – yes but we will need to ask the municipalities if that's what they want done with the money. Chief Annen - I was under the assumption that we had the approval to use that money for the SCBA's if needed. Bilke - I would necessarily say that we go the municipalities to say that, it sounded like they may want to borrow that money. At that meeting we may need to say we need another meeting in November or we have to know today because we need to order the items and if it's coming out of that fund its fine. Brooks – I think there should be another meeting. The fire department is a critical function of all three municipalities and it deserves a meeting. Bilke – if we are going to spend that money, even if they say we can spend that money we need to do a budget amendment because we would be spending money we said we weren't going to be spending. I'm not sure this is going to require a meeting but it will need to go before the municipalities and we will say we are amending the budget and say we are going to be buying the SCBA's because we have to and they're going to have to approve that or they're going to have to say no we want to borrow the money. Cable – my point is you need one more piece of paper that says 2018 capital budget and you need all those three things on there at the very

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least. Chief Annen - I have that drafted up already. I sent a cover letter to the city that addresses that stuff. I will have that for the other municipalities. Bilke – I've been hoping for resolution on these air packs already because if we did we could spend some of the case we have on fixing the apron out there. The driveway and the roof are bad but the apron is a significant safety concern. Bilke – someone gets hit while there revving the motor to back into the fire department so to me, that doesn't look to me that were going to get resolution though.

Chief Annen – as far as truck replacement goes, I don't know how they did it but they did it. All the trucks need to be replaced with in several years of each other in a total time of 12 years. We are now stuck in the same situation. On the second page, there is a decommission date for the engines as a front line. We have the squad that will be 30 years old. Right now, it's not costing too much to keep on the road. Bilke – but if it qualifies for antique plates it's probably not a good thing. Chief Annen – Any truck at that age is subject to a catastrophic failure at any point. We have already dropped the driver shaft in that vehicle once. Bilke – and a failure like that may make it not practical to fix because of cost and availability to get parts. Arlington is experience this right now. Their tender died with virtually no notice. They had to wait a year for the new one. Their squad dropped the transmission twice last year. There in the same boat. Brooks – We need to be putting in for a truck now but the problem we have is this building being so small and not fitting a new truck. Chief Annen – We will have to start specking out a new truck in 2021 because we're looking at 12 to 18 months for delivery. Brooks – Yes but does that keep us in the problem where we need to replace the trucks within the 12-year period. Chief Annen – Yes. Brooks – Then we should be ordering one in the next couple of years. To get us out of the revolving door we should be ordering a new truck before the time your stating, we are perpetuating the problem. Chief Annen – My issue is I don't want to spec. out a truck for this station. We have to down size the truck which cost us money for special order. Marshall Fire has a new tender and if we had them here for mutual aid they can't even fit it in the building. That becomes a problem when they have to come and man the station in winter time and the truck freezes because it has to sit outside the building in the cold weather. This is a real problem. Bilke - This is a good thing for them to see, they can see their aging out at the same time and they can help decide what direction we should go like do we want to replace a truck or two early so we can replace them every 5 years as opposed to replacing half of them every 10. Brooks – Is there a truck that we can go out there right now to purchase that would fit inside the doors. Chief Annen – Outside of the brush truck, no. Chief Annen – this is a horrible problem to have. The station has been good to use but we've out grown it. Davies the industry has out grown it now us. Brooks – When I was much younger, like 12 I thought I remembered that we lost a door so they could be enlarged, did this happen? Can we alter the doors for them to be wider for new trucks? Chief Annen, we probably can but the major problem is the depth?

6. TREASURER:

A) Financials reports

Money market \$214,699.10 Equipment Replacement Fund – this could be used to by the air packs. There is a note that for the checking account, this was printed before I deposited \$20,000.00 into it.

B) Payment of bills

Bilke/Brooks motion to pass Checks 5516 to 5529, payment for wage of fire chief #111 and the utility bill that is automatically withdrawn.

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Bilke - Budgets Vs. Actuals, I always put January to December on their which annoys people at the town but it's up to today, not December. There is nothing in there that is concerning at all. The one that always sticks out to everyone is the firefighter appreciation and that's wrong and the telephone expenses is because I've not added that extra account. Chief Chief Annen- that number has got to be off though. Bilke - that includes the charter bill and (unintelligible) the cell phone bills. Chief Chief Annen- we will have to see about having that fixed for the joint meeting. Bilke - I will, is that all, it is confusing as hell. Chief Chief Annen- I don't want to be called on the carpet for it. Bilke - that's my bad for not having it right. For some reason, this is not dividing out and showing correctly.

Bilke - Fire inspections was it more expensive last year than this year, the second half. Chief Chief Annen- the second half is typically more expensive because they inspect all the occupancies. Bilke - oh, I'm seeing the second half and first half as backwards, that's why I'm confused. Chief Chief Annen- so they do all the occupancies in the second half where in the first half they only inspect they only inspect the occupancies that half to be inspected twice a year.

That's why it's cheaper the first half of the year.

Davies - have you had the follow up yet. Chief Chief Annen, no I've had to reschedule twice now with them.

7. SECRETARY:

A. Meeting Minutes

1. July 12th, 2017

Bilke/Cable motion to approve July's minutes.

8. FIRE CHIEF REPORTS:

A) SCBA updates

No word yet. The SCBA are good through the end of the year.

B) Building updates

C)

Got two quotes on the roof 3rd will be coming next week. Genesis exteriors, Standers Roofing and Harmony Grove Home Improvement. Started to do some painting in the bays to brighten it up a little bit and some other minor repairs around that building that need to be done. Steve will be working on outside lights soon but the guy that brought us the lights, dusk to dawn lights didn't bring us the sensors for them.

C) Fire call report(s)

6 Total calls since the last board meeting. City of Lodi - #64 Car Vs Motorcycle, #65 EMS assist on Woodlawn Ave. and #69 Natural Gas Leak on Corner St.

Town of Lodi - #67 1 car roll over V & J and #68 Fire alarm on Demyneck rd.

Town of West Point - No calls so far, this year.

Mutual Aid Call - #66 Mutual Aid call with Arlington Fire on the Interstate. Arlington's brand-new Tender was totaled in an accident on I90 when they got rear ended couple weeks ago. The Tender was used as a blocker for firefighters on their scene and someone wasn't paying attention. The person went through the first block and

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right into the rear end of the Tender. This saved lives but their Tender had been on only two calls. One of theirs and the Demyck Rd. call for us. This truck was built for this purpose but they are out of a truck for a year due to build time. At this time if Arlington gets a fire call we will probably be immediate mutual aided because they are down a tender. Our affiliate member Ehlert brought over pictures of the truck and it was bad. People don't slow down, there's no regard for anything and the State Patrol really doesn't like to shut down lanes. I'm happy we don't cover the interstate because it's so dangerous. Firefighters wives here structure fire and they don't care so much but when they here it's something out on the interstate they are worried a lot. Its horrible out there, I hate going there but if they need us we go. The tender saved lives that day and we are very thankful for that. We will go there if they call us for help.

C) Other status report(s)

Roster is 36 and that's max but we have people still dropping off application. Went through inventory and can increase members to #40. The bylaws have been looked at and there is a proposed by law change to 40 people. The board will need to approve this before we can move forward with increasing the number. We have 3 sets of reserved gear and I will be buying 3 more sets.

The layer that I spoke with last year said we should also change the bylaws to say that the membership vote is an advisory vote for the chief but that the chief has the ultimate choice in this hiring. This change will also be put in there.

Brooks – I don't think that one person should be making the choice on hiring, that's no offense to you Chief but its covering you. Chief Chief Annen– what the membership goes with is what I'm going to go with. Brooks – that's reasonable. Chief Chief Annen– it's really not me making the decision then. Davies – Chief, you're just making the appointment to the position. Chief Chief Annen– yeah. Brooks – ok, forget what I said. If the membership voted no and I saw a potential for discrimination or something that would violate someone's civil rights then I would stop in and say we can't do this. I don't think this will ever happen down here but I won't let someone's civil rights be violated.

Bilke – remember the bylaw changes have to go through us but also the municipalities. The only thing I can see them being upset with is having to spend the extra money due to the extra members but realistically the way we pay points for members it isn't extra money.

D) Upcoming event(s)

Corn boil tomorrow, FFA Tractor pull Friday night, Suzy the duck days Saturday, Firefighter Fill the boot Friday and Saturday and the Budget meeting.

E) Other issues the Fire Chief wishes to bring to the attention of the Fire Commission **

Director Shaffer and Chief Chief Annen concluded the RPF today and this will be submitted to the annual meeting. Five Bugles basically did this for us. They sent us multiple other RFP's and allowed us to cut and paste. This is what the municipalities wanted. The cost maximum is about \$20,000.00

Brooks – I think the RFP should be put into the fire department budget. If you want the money for this, it has to be in the budget. If it's not in here you're not getting it. We shouldn't be paying for this ourselves because the

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EMS is involved in this as well. If we aren't budgeting for this I don't see how you're getting the money for it. Chief Chief Annen– it's going into the capital budget.

G) Other questions from Commission members **

7. ADJOURN

Davies/Bilke Motion to adjourn 6:19PM

*Agenda Prepared by:
Town of Lodi Supervisor I
James P. Brooks*

The Fire Commission welcomes public input on any agenda or non-agenda topic, but will not discuss or take action on any topic that is not on the agenda. The Fire Commission reserves the right to limit the duration of citizen statements and will not engage in debate with a citizen presenter. At the sole discretion of the Commission Chair, a citizen or a member of the Fire Department may be recognized for a brief statement during discussion on an agenda topic. Fire Department members who wish to speak on an agenda topic should speak with the Fire Chief in advance and must be called upon by the Fire Chief. The Fire Commission Chair may or may not decide to recognize a member of the Fire Department who has been called upon by the Fire Chief. To designate the item(s) on the agenda this paragraph speaks of is designated by the following mark *. If action is needed it will be placed on a future agenda for discussion and possible action.

No action by the Fire Commission can be taken on any issue or question brought up with the following designated mark ** on the agenda. If action is needed it will be placed on a future agenda for discussion and possible action.