

Lodi Area Emergency Medical Service

715 N. Main Street • Lodi, WI 53555 • 1-608-592-7123



May 17th, 2017 - Approved Minutes

Notice is hereby given pursuant to Wisconsin State Statute 19.84 that the Lodi Area Emergency Medical Commission will meet **Wednesday, May 17th 2017**, at 7:00 p.m. at the Lodi Area EMS Department, 715 North Main St., Lodi, WI. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipalities may attend the above stated meeting to gather information. No action will be taken by any governmental body at the above meeting other than the governmental body specifically referred to above in this notice.

The agenda was as follows:

1. Call to order. The meeting was called to order by Alan Treinen at 7:05 pm. Commissioners Karen Essex, Patsy Baebler, and Jim Tooley were also present along with EMS Director Russ Schafer. Jon Plumer was absent.

2. Citizen input. A time for citizens with concerns to speak to the ambulance commission. No discussion or action by the commission can take place unless placed on the agenda. There was no citizen input.

3. Minutes of the previous meeting/Action - The commission members reviewed the minutes of our previous meeting. Motion to accept the Motion to accept the minutes of the April 27th, 2017 meeting (Essex/Baebler). Motion passed.

4. Treasurer's Report and Vouchers/Action - Jim Tooley reviewed the previous month's vouchers while Karen reviewed the Bank Statements. Patsy reported that we are a little underbudget on income due to a slight dip in call volume last month. The building maintenance account was higher due to high snowplowing costs and it's hard to budget correctly based on what the weather might be. Expenses overall are also under budget. Motion to accept the Treasurer's report (Tooley/Essex). Motion passed.

5. Correspondence • Patsy reported that the Wisconsin Compensation Rating Bureau has reduced our experience mod rate to .91 due to our low Worker's Comp claims.

- Concerning our involvement with the Wisconsin Deferred Compensation Program, we were notified of a new contact person - Mike Barry.
- Russ was contacted by the Wisconsin Southern Railroad of their donation towards a Lucas CPR Chest Compression System. The system has demonstrated a 50% increase in cardiac success rate. The device costs \$15,000.



Lucas Chest Compression Device

6. Director's Report - See Attached

7. Income Continuation Insurance for applicable employees is a program of the WRS - Wisconsin Retirement System. It provides for income continuance for both on and off the job disabilities. We would have to enroll in the Retirement program to be eligible for income continuation. 65% of eligible employees must enroll (3 of our 4 employees). The insurance pays 75% of an employee's gross wage. The program cost is \$43/mo for 5 employees - 25% of the cost is to be paid by the employees involved. Motion to authorize Russ to enter into the income continuation plan. (Baebler/Essex). Motion passed.

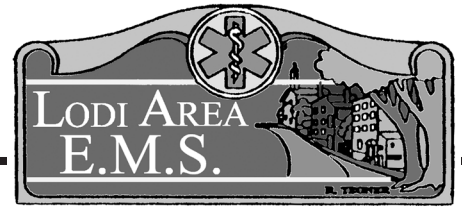
8. Legal Blood Draws for Law Enforcement. Russ updated us on the hold harmless language in the agreement with the police department.

9. Rental Property (Lodi Shell) Repairs. Russ gave us a progress report on his getting bids. Alan suggested contacting Mark Jesse as someone who is in the masonry business.

- Continued -

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10. Go in to closed session pursuant to 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Personnel Issues) Alan took a roll call vote to go into closed session. (all Ayes) Alan took a roll call vote to go out of closed session. (all Ayes)

11. Any actions resulting from closed session meeting. None to report

12. Next meeting date was schedule for June 15, 2017 at 7:00 PM.

13. Adjourn. Motion to adjourn (Tooley/Baebler). Motion passed. 8:08 PM

Submitted, Jim Tooley
EMS Secretary

Directors Report May 17th, 2017

Run Reports

- Our average response time for 2017 is currently 3:33. This continues to drop each month, and we are reaching the scene in an average of just over 8 minutes from time of page until at the patient's side.
- Total Calls for April: 33

Staffing Report

- Schedule continues to remain full nearly every shift.
- 2 probationary members were released to active status; Stacy Jesse and Nate Sievers. Additionally, Jaden Bassney was moved to driver status.

Recruitment Report

- Nothing new to report

Equipment Report

- Cots and stair chairs underwent maintenance, and only a few issues were found. Wheels on a stair chair were replaced, and a gas strut and hose were replaced on a cot.
- Considering purchasing new restraint belts for both cots. Stryker now offers a BBP resistant version that are easy to clean and are sealed so they are not able to hold in blood and other pathogens. They are running a special of \$200.00 off per set into July.
- Rescue 1 has a chip in the windshield, and I will work with Patsy to see what coverage we have for this.

Building Status

- Our outdoor shed sustained damage due to wind. After looking at this, it cannot be repaired. It will need to be removed.
- Landscaping around our sign hopefully will be completed by Lodi High School students. I am trying to get this done before the end of the school year.

Community Relations

- The development of our CPR Program: Brochure was approved, email address is being created, as well as an online calendar and registration portal
- Web site is being developed, and will have both public info, pictures, events and other items. We are also going incorporate a member section that will host email access, training materials, webcasts, schedule and policies and procedures, in one central location.

Respectfully Submitted,

Russ Schafer