

Lodi Area Emergency Medical Service

715 N. Main Street • Lodi, WI 53555 • 1-608-592-7123



September 28th, 2017 - Approved Minutes

Notice is hereby given pursuant to Wisconsin State Statute 19.84 that the Lodi Area Emergency Medical Commission will meet Thursday **September 28th, 2017**, at 7:00 p.m. at the Lodi Area EMS Department, 715 North Main St., Lodi, WI. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipalities may attend the above stated meeting to gather information. No action will be taken by any governmental body at the above meeting other than the governmental body specifically referred to above in this notice.

The agenda was as follows:

1. Call to order. The meeting was called to order by Alan Treinen at 7:40 pm. Commissioners Patsy Baebler and Jim Tooley along with EMS Director Russ Schafer were in attendance. Commissioners Karen Essex and Jon Plumer were absent.

2. Citizen input. A time for citizens with concerns to speak to the ambulance commission. No discussion or action by the commission can take place unless placed on the agenda.

3. Minutes of the previous meeting/Action - The commission members reviewed the minutes of our previous meeting. Motion to accept the minutes of the August 14th, 2017 meeting (Baebler/Tooley). Motion passed.

4. Treasurer's Report and Vouchers/Action - Vouchers were reviewed by Jim Tooley and the Bank Reconciliations were validated by Alan Treinen. Patsy reported that she had paid Worker's Comp and Property Tax insurances in September. Russ attended 2 classes in EMS Management Leadership Training. Patsy discussed the Profit/Loss and Budget statements for the month. She also noted that all assessments have been paid at this point by the Municipalities. Motion to accept the Treasurer's Report (Tooley/Treinen). Motion Passed.

5. Correspondence - Russ informed us that Tim Taylor has started on the replastering project of the old EMS Ambulance building. Also of note, Al Bilsle has resigned from the service. Al is the last remaining charter member of our EMS Service and Russ would like to hold a recognition event in the next 2 month to honor Al's 41 years of service to our community.

6. Director's Report - *(See Attached)*

7. Rate Increase to include bundled supplies billing practice. - Russ described a new trend in EMS billing - that of bundling supply costs into the base rate of service rather than billing each call for supplies used as is being done now. According to our records, supply usage averages \$125 per call and that amount will be put right into the base rate. This should help to keep income level and still cover our costs. Motion to implement the recommended bundled supplies billing practice (Treinen/Tooley). Motion passed.

8. Building RFP EMS Involvement - Russ spoke about the upcoming **Request For Purchase** study of the possibility of building a new Fire Department/Police/EMS by the city. The study will be paid for by the city and when done, we will use it to make an informed decision as to our involvement.

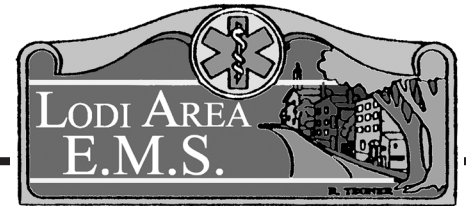
9. Billing EMS Assist Calls on Fire Incidents - Russ reported on this a couple of months ago. Patsy interjected that at this time, there was nothing new to report.

10. Building Committee Appointment from EMS Commission. Russ related that James Brooks (Town of Lodi, supervisor) is heading a Building Committee and we need to consider who from the EMS commission might want to sit on it.

- Continued -

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September 28th, 2017 - Preliminary Minutes Continued

11. Ambulance Purchase Timeline - Russ discussed a plan to put off the purchase payment of a new Ambulance until 2019. There is a Wisconsin EMS Association Expo held during the last week of January 2019. We could obtain a \$1000 discount from Braun if they were to display our ambulance at the show. We would take delivery directly from the show at its end.

12. Training Room Use Request: Driving School - Russ mentioned that he had been approached by Bill Grovers of Town & Country Driving School who was interested in renting our meeting room once a week for 3 months (\$50/meeting). Russ pointed out that due to our planned increased in-house training schedule, renting out the meeting room could cause a scheduling problem. Russ will discuss this further with Mr. Groves.

13. Next meeting date - Our next commission meeting date is Thursday, October 26th at 7:00pm

14. Adjourn. Motion to adjourn (Tooley/Baebler). Motion passed.

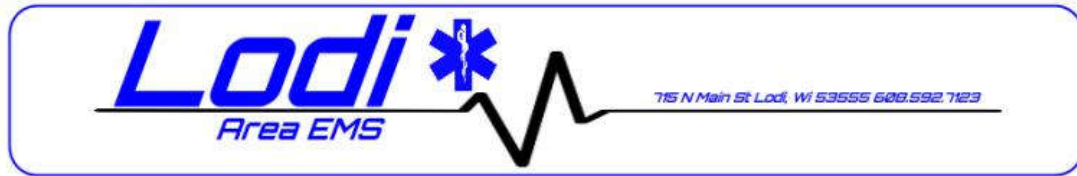
Submitted by Jim Tooley
EMS Commission Secretary

Please Note:

There will be a Joint Municipality Meeting on Wednesday, October 11, 2017 at 6:00pm at the Town of Lodi meeting room.

The purpose of the meeting is for the municipalities to further discuss/approve the EMS/Fire Dept. 2018 budgets

Please plan to attend if possible.



Directors Report September 24th, 2017

Run Reports

- Total Calls for August: 41; September: 36
- Current Month (September) Response Time Page to Enroute: 3:01, Page to Onscene: 7:23
- Year to Date Response Time Page to Enroute: 3:13

Staffing Report

- Erika Mabrey began as the Full Time B Shift employee
- We continue to see improved patient care, improved response times, and improved morale due to the hybrid staffing. This reinforces the need to continue this staffing model.

Recruitment Report

- One new AEMT application was received. This person is looking for weekends only.

Equipment Report

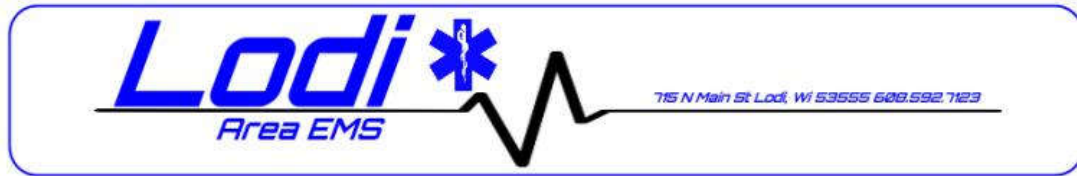
- LUCAS Device is still waiting to be delivered. I am working with Physio Control to figure out where it is, and when it will arrive.
- Rescue 2 will need to have turbo repairs completed soon given the likelihood we will not receive a new ambulance in 2018. One estimate for repairs was \$1800.00, and this will complete and EGR delete thus solving the known issue with the engine.

Building Status

- Water Softener was serviced. To their knowledge, this had never been completed. They did find it to be leaking, and advised we should anticipate replacement next year at some point. The unit does still function normally, but will likely see failure in a year or so.

Community Relations

- EMS provide staffing coverage of home football games.



- EMS Chief/Director was awarded a commendation from the Governor of Wisconsin and Professional Ambulance Association of Wisconsin. This was a nomination based award, and out of 18,000 providers in the state, only 29 were awarded this commendation.

Respectfully Submitted,

Russ Schafer