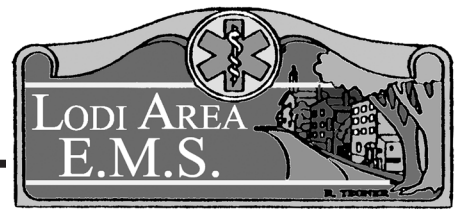


# Lodi Area Emergency Medical Service

715 N. Main Street • Lodi, WI 53555 • 1-608-592-7123



## *May 22, 2018 - Approved Minutes*

Notice is hereby given pursuant to Wisconsin State Statute 19.84 that the Lodi Area Emergency Medical Commission will meet **Tuesday May 22nd, 2018**, at 7:00 p.m. at the Lodi Area EMS Department, 715 North Main St., Lodi, WI. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipalities may attend the above stated meeting to gather information. No action will be taken by any governmental body at the above meeting other than the governmental body specifically referred to above in this notice. The agenda was as follows:

**1. Call to order** The meeting was called to order by Karen Essex at 7:05 pm. Commissioners Karen Essex, Patsy Baebler, Al Treinen and Jim Tooley and along with EMS Director Russ Schafer and Amie Brown were in attendance. Commissioner Jon Plumber was absent.

**2. Citizen input.** A time for citizens with concerns to speak to the ambulance commission. No discussion or action by the commission can take place unless placed on the agenda. *There was no citizen input.*

**3. Minutes of the previous meeting/Action** - The commission members present reviewed the minutes of our previous meeting and made 1 correction to the next meeting date. Motion to accept the minutes, as corrected, of the April 26, 2018 meeting. (Baebler/Essex). Motion passed.

**4. Treasurer's Report and Vouchers** - Karen reviewed the previous month's vouchers and bank statements. Patsy noted that we just had routine expenses but noted Dues & Subscription expense were higher last month as they tend to be expensed/invoiced at the beginning of the year. Patsy reported that we have \$60,000 in our checking account; \$86,000 in a Money Market account at Associated Bank which is hardly paying any interest; and \$36,000 in the Government Pool Account. She suggested moving all but \$50,000 into the Government Pool account which is currently paying 1.73%. In September our insurance comes due and that will amount to about \$19,000. Normally our cash flow requires about \$30,000 per month. Motion to accept the Treasurer's Report and authorize Patsy to move excess cash into the Government Pool Account (Essex/Tooley). Motion passed.

**5. Correspondence** - Patsy informed us of a letter she received concerning a vendor's cancelation of services to the development of a new benefits administration system the Wisconsin Dept. of Employee Trust Funds was planning on implementing. The future of "myETF" system on the web is therefore, currently in limbo.

**6. Director's Report** - *(See Attached)*

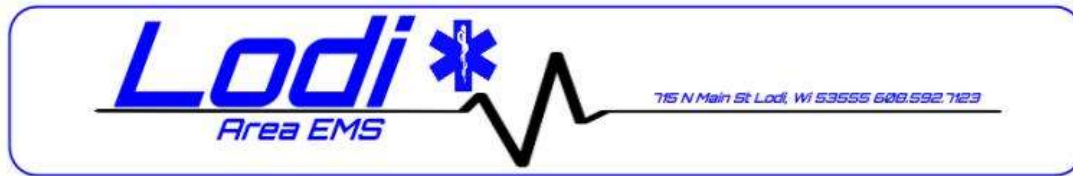
**7. Lodi Emergency Services Building** - Russ went over the text of a letter he planned on distributing to the Municipalities concerning our unanimous opinion that our service facilities meet our needs and we should not be part of the Fire Department's effort in building a new building. As president, Alan signed the letter and Russ said he would forward copies to the Municipalities right away. We have heard comments from some members of the Municipalities that "we" really don't have anything to say about this issue. While we recognize that the decision is not in our hands, we wanted to go on record stating that from our standpoint, we can't see any justification or benefit to the EMS Service for combining the Fire Department and EMS Services into one building when what we have right now is sufficient.

**8. Contract for EMS Service - Town of Dane** - This item was tabled as the Municipalities are required to act on adding service territory.

**9. 2019 Operating Budget** - Russ and Patsy worked on and distributed a very preliminary budget for 2019 which we went through, line by line, commenting on and asking for clarifications to expected increases/decreases. Not action was taken with these preliminary number.

**10. Next meeting date** - Our next meeting will be held on Thursday, June 21st, 2018 at 7:00pm.

**11. Adjourn.** Motion to adjourn. (Tooley/Essex). Motion Passed.



## **Directors Report May 22nd, 2018**

### **Run Reports**

- Total Calls for April: 40
- To Date Calls May: 30
- Year to Date: 197

### **Staffing Report**

- Staffing remains consistent with no notable lapses in coverage or issues with open shifts.
- Happy to report that we only have 6 open shifts through June. This is a huge success

### **Recruitment Report**

- Several interested people have reached out. Applications are out, and I will be conducting interviews.
- Several current members wish to upgrade to EMT from EMR.

### **Equipment Report**

- Airgas Carbon Monoxide monitors have been placed in service thanks to a generous donation. These monitors are passive and alert us to potential dangerous conditions in homes or workplaces. Proven to have saved lives, this is a small unit with huge safety benefits for our members.

### **Building Status**

- Parking lot has been crack filled and seal coated. Line striping will take place in the next day or two.
- We will be purchasing new training room tables. Thank you to the crew who donated time and fundraising money to fund this capital expense.

### **Community Relations**

- Happy EMS Week to our entire Lodi Area EMS Family!
- Corn boil efforts are being ramped up and preparations are starting already. Event to be held at KD's Bar and Grill this year.

Respectfully Submitted,

Russ Schafer