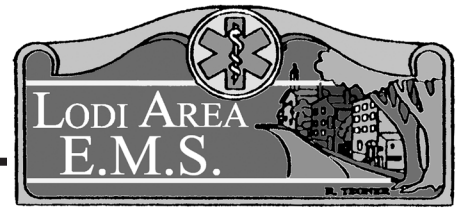


Lodi Area Emergency Medical Service

715 N. Main Street • Lodi, WI 53555 • 1-608-592-7123



August 23, 2018 - Approved Minutes

Notice is hereby given pursuant to Wisconsin State Statute 19.84 that the Lodi Area Emergency Medical Commission will meet **Thursday August 23rd 2018**, at 7:00 p.m. at the Lodi Area EMS Department, 715 North Main St., Lodi, WI. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipalities may attend the above stated meeting to gather information. No action will be taken by any governmental body at the above meeting other than the governmental body specifically referred to above in this notice.

The agenda was as follows:

- 1. Call to order** The meeting was called to order by Karen Essex at 7:08 p.m. Commissioners, Patsy Baebler, Alan Treinen, Jon Plumer and Jim Tooley and along with EMS Director Russ Schafer and Karmin Enge of the Town of Westpoint were in attendance.
- 2. Citizen input.** A time for citizens with concerns to speak to the ambulance commission. No discussion or action by the commission can take place unless placed on the agenda. *There was no citizen input.*
- 3. Minutes of the previous meeting/Action** - The commission members present reviewed the minutes of our previous meeting. Motion to accept the minutes of the June 28, 2018 meeting. (Baebler/Essex). Motion passed. There was no commission meeting in July.
- 4. Treasurer's Report and Vouchers; Discussion/Action** - Looking at our positions at the end of July - being 58.3% through our budget year - Patsy reported Call Revenue is ahead of budget expectations, coming in at 66.8% whereas Expenses are below budgeted amounts at 52.2%. She also noted that at this point in time, Natural Gas Expense is at 98.9% of budget; Snow plowing costs pushed our Building Maintenance Expense account to 85.7%; and the cost of Turbo Repair on the 2009 ambulance blew past our vehicle maintenance budget for that ambulance by 139.8%. Patsy also reported moving \$30,000 from Associated Bank into a interest paying money market fund. Motion to accept the Treasurer's Report (Essex/Tooley). Motion passed.
- 5. Correspondence** - There was no correspondence noted.
- 6. Director's Report** - *(See Attached)*
- 7. Joint Meeting; Discussion/Action** - We had a general discussion about joint municipality meeting on July 25th and reaffirmed our unanimous recommendation that the municipalities agree to provide EMS service to the Town of Dane residents as earlier discussed. The upcoming Joint meeting with the Municipalities is scheduled for Monday, September 27, 2018 at 6:00pm at the Town of Lodi.
- 8. Cot Replacement Purchase** - Russ reported that he felt we need to replace one of our Cots for the upcoming new ambulance. The cost of a new Cot is \$19,824 and at the Joint Municipality meeting, he will request the money be taken from the old EMS building rental account.
- 9. Consider/Adopt motion to move into closed session** pursuant to Wis. Stat. §19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Re-Hire of Paid on Call Member. *There was no action taken.*
- 10. Consider/Adopt motion to reconvene into open session** and take any action necessary from closed session. *There was no action taken.*
- 11. Next meeting date** is set for Thursday, September 27th, 2018 at 7pm.
- 12. Adjourn** - Motion to adjourn (Essex/Plumer). Motion passed 8:10 PM.



Directors Report August 23rd, 2018

Run Reports

- Total Calls for July: 51
- To Date Calls August: 48
- Year to Date: 353 (2017 was 303)
- Page to Enroute: 2.57 minutes, Page to Arrive on Scene: 5.17 minutes
90th Percentile is 5.67 minutes

Staffing Report

- 3 members will be attending EMT class for the fall semester
- Hardel remains on military orders until August 26th. Shifts were covered using career and paid on call members. Thanks to everyone who picked up extra shifts during this time.

Recruitment Report

- 1 interested person attending our training this month to see if she would like to join. She is already an EMT and lives in Harmony Grove.

Equipment Report

- EMS members decided to trial a device called the “Binder Lift” that allows for safer lifting of patients. We will trial for 30-45 days and decide on purchase next month. The device seems very beneficial and has been used on a few calls already.
- Batteries on Rescue 2 need replacement. We are already way over on budget, so I am looking for cost effect solutions. They will need to be replaced regardless.
- We need to replace a cot for our upcoming new ambulance. Recommendation would be to use either Shell Rent money or ask for use of Rescue 2 sales to offset. The cot replacement was identified to be replaced in 2018, however with the delay of the truck, it was missed. Cost of Cot is \$19,824
- Membership has expressed interest into purchasing power load when we get a new cot. Power load reduces and eliminate the need to lift the cot into and out of the ambulance, thus greatly reducing our risk of injury. Estimate we do over 6000 lifts a year. Cost of Power load is \$23,000. I had previously applied for a grant but was denied. I have applied for several smaller ones that would help supplement the cost.

Building Status

- Looking into the possibility of using reserve funds (Shell Building) to fund new flooring for entire station.
- We recently went through all old run reports, scanned in those we needed to keep and destroyed everything paper related. All reports are now digital.



- Looking into using the storage room for a joint storage/report office. This would be done over time, and cost would be minimal with staff completing all the work.

Community Relations

- Lodi Ag Fair went very well with no major incidents to report. We did cancel the Demo Derby Friday due to inclement weather.
- Corn Boil at KD's was a huge success, and we look forward to a new longstanding partnership with Katie and her staff.

Respectfully Submitted,

Russ Schafer