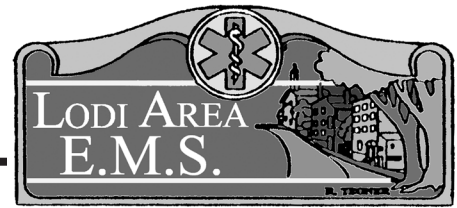


Lodi Area Emergency Medical Service

715 N. Main Street • Lodi, WI 53555 • 1-608-592-7123



September 27, 2018 - Approved Minutes

Notice is hereby given pursuant to Wisconsin State Statute 19.84 that the Lodi Area Emergency Medical Commission will meet Thursday **September 27th 2018**, at 7:00 p.m. at the Lodi Area EMS Department, 715 North Main St., Lodi, WI. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipalities may attend the above stated meeting to gather information. No action will be taken by any governmental body at the above meeting other than the governmental body specifically referred to above in this notice.

The agenda was as follows:

1. Call to order The meeting was called to order by Karen Essex at 7:05 p.m. Commissioners, Karen Essex, Patsy Baebler, and Jim Tooley and along with EMS Director Russ Schafer and Karmin Enge of the Town of Westpoint were in attendance. Alan Treinen and Jon Plumer were absent.

2. Citizen input. A time for citizens with concerns to speak to the ambulance commission. No discussion or action by the commission can take place unless placed on the agenda. *There was no citizen input.*

3. Minutes of the previous meeting/Action - The commission members present reviewed the minutes of our previous meeting. Motion to accept the minutes of the August 23, 2018 meeting. (Baebler/Essex). Motion passed.

4. Treasurer's Report and Vouchers; Discussion/Action - Patsy noted check number 19322 for \$9803.00 was for Workmen's Comp. Insurance. She also reported that we have received semi-annual payments from all three municipalities which will be posted in September. At 8 months into our budget year, we are a little ahead of budget in the income area - 68.3% versus the expected 66.4%. Expenses are below budget at 61.5%. We have \$75,000 invested in CDs where the interest will be credited at maturity. Our building maintenance expenses are higher than budgeted due to blacktop refinishing, major turbo repair on one of our rigs, and garage door repair. Russ noted we will need to replace batteries on one of our rigs with a price tag of about \$300. Motion to accept the Treasurer's Report (Essex/Tooley). Motion passed.

5. Correspondence - There was no correspondence noted.

6. Director's Report - *(See Attached)*

7. Joint Meeting Discussion - Russ, Jim Tooley, Patsy Baebler, and Alan Treinen attended the Joint Meeting where the municipalities approved our budget. We had a general discussion covering meeting topics and concerns.

8. Cot Replacement Purchase - Discussion/Action - this was covered in the Director's Report.

9. FAP Funds Use; Discussion/Action - The State's FAP program (Funding Assistance Program) provides us with \$4500 annually. FAP funds can only be used for Ambulance Replacement, Durable Goods, and Training. Russ wants to allocate less than \$3000 of these funds to seating and storage needs in the new bedroom. Motion to direct Russ to use less than \$3000 of the FAP funds for seating and storage needs (Tooley/Baebler). Motion passed.

10. Consider/Adopt motion to move into closed session pursuant to Wis. Stat. §19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Re-Hire of Paid on Call Member.

11. Consider/Adopt motion to reconvene into open session and take any action necessary from closed session. No action taken.

12. Next meeting date is set for Thursday, October 25th - 7:00 PM.

13. Adjourn - Motion to adjourn (Tooley/Essex). Motion passed 9:00 PM.



Directors Report September 27th, 2018

Run Reports

- Total Calls for August: 60
- To Date Calls September: 47
- Year to Date: 412 (2017 was 349/2017 Total was 480)
- Page to Enroute: 2.55 minutes, Page to Arrive on Scene: 5.22 minutes
90th Percentile is 5.67 minutes

Staffing Report

- 3 members enrolled and are attending EMT class for the fall semester
- As stated at the Joint Meeting, our staffing model is far exceeding expectations, and has positioned us well for the future. Thanks to all our volunteer members for making this successful.

Recruitment Report

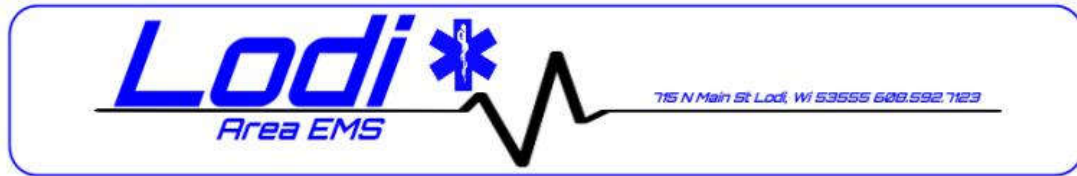
- Still working on recruiting our one interested member from Harmony Grove.
- I am considering forming a recruiting division and placing a member in charge to hopefully change up recruiting and gain individuals who already possess a license.

Equipment Report

- EMS members decided to purchase the Binder Lift after its trial period using fundraising funds.
- Brakes on Rescue 1 (Rear) are in need of replacement. Our budget will be exhausted upon completion of this project.
- Membership has approved the purchase of the Stryker Powerload system. This will cost \$22,800 and will be ordered through Braun and installed and delivered with the ambulance.
- New cot was approved at the Joint Meeting. I have placed an order through Braun, which will be cheaper than the quoted price. At the time of this meeting, I do not have the final number.

Building Status

- Looking into using the storage room for a joint storage/report office. This would be done over time, and cost would be minimal with staff completing all the work.
- Exterior Lights are becoming inoperable and need to be replaced. I am looking into upgrading to LED which will last longer and draw less power. Once I find a suitable replacement, I will order and have them installed.
- Monitor for IamResponding was installed today and is working. This is a new response system that will eventually work with our dispatch center to send call information,



address and we can see who is responding/not available for second calls. This is web based, and everything but the TV mount we had on hand.

Community Relations

- Standby at High School Football Games is ongoing and going as expected.
- Duck-A-Thon is coming this Saturday, and we will provide an ambulance for standby during the event.
- I completed several Car Seat Safety Inspections over the past month. This is a great thing to offer our residents, and these are done at no charge.

Respectfully Submitted,

Russ Schafer