

**TOWN OF LODI
TOWN BOARD MEETING MINUTES
NOVEMBER 27, 2018**

1. **Call to order & roll call:** Board members present: Tom Marx, James Brooks, James Bechen, Brian Henry; Absent – Jon Plumer. Also present: Roberta Arnold, Rick Waugh, Bob Collins, Deputy Clerk-Treasurer Jay Gawlikoski, Brian Sheridan (Lodi Enterprise)
2. **Pledge of Allegiance:** lead by Chairman Marx
3. **Citizen Input:** none
4. **IT/Computer Maintenance:** *Bechen/Henry motion to switch our IT service to Computer Cottage for the year 2019; MC 4-0.*
5. **2019 Contract with Ayres Associates (Engineering):**

<u>2018</u>		<u>2019</u>		
<u>Billing Class</u>	<u>Hourly Rate</u>	<u>Billing Class</u>	<u>Hourly Rate</u>	
Manager	----	Manager	\$150	new
Engineer 3	\$135	Engineer 3	\$135	same
Engineer 2	\$120	Engineer 2	\$120	same
Engineer 1	\$110	Engineer 1	\$110	same
LA 2	\$ 90	LA 2	\$ 95	+ \$ 5
LA 1	\$ 80	LA 1	\$ 85	+ \$ 5
Tech 2	\$ 90	Tech 2	\$ 93	+ \$ 3
Tech 1	\$ 80	Tech 1	\$ 83	+ \$ 3
Surveyor	\$ 90	Surveyor	\$115	+\$25
Admin	\$ 60	Admin	\$ 70	+\$10
<u>Expenses</u>		<u>Expenses</u>		
Mileage	\$0.56/mile	Mileage	tbd (standard 2019 IRS mileage)	

Bechen/Brooks motion to renew our contract with Ayres Associates for 2019; MC 4-0.

6. **Transfer Site:**

(a) **Fees: Brian Henry – my fee schedule** (see **ATTACHMENT A** on pages 5 - 7 of these minutes) is based on what Columbia County Solid Waste currently charges. Lower fee for smaller refrigerators. Bechen – I think stoves and ranges should be added to the non-freon appliance price, as well as outdoor grills. Henry – those items go into the metal bin and thus are 100% revenue for us. Bechen – but we have a lot of the \$110,000 it costs to run the Transfer Site that are not covered by revenue. The county charges us to pick up the recyclables. Goeske – they don't charge us a pull fee for picking up the recyclables. Bechen – but they give us a tonnage for them. Goeske – but they don't charge us a per ton fee for recyclables. Bechen – why am I discussing this with a clerk? Henry – items that would not be accepted are: *medical waste, explosives, solvents, antifreeze, hazardous waste, thinners, solvents, pesticides, herbicides, automobiles, tires, campers (all types), fiberglass boats, fiberglass canoes, fiberglass kayaks, personal watercraft, paddle boards, fire wood, logs.*

Bechen – so we're not going to take snowmobiles? Brooks – the snowmobiles are great, they're tonnage, so we get scrap metal prices per ton. Anything we goes into the metal bin is total revenue. Bechen – but then there's the cost of using the Bobcat to put items in the metal bin. Henry – it's a lot easier to use the Bobcat to put items in the bins than it is to push those piles of leaves, and we don't charge for leaves. Marx – a resident brought up to me about being charged a fee for a sheet of plywood and a couple of 2x4's. Henry – those don't take up that much space and don't weigh that much, so there shouldn't be a fee for that small amount. Brooks – we don't charge for lightbulbs because we raised other prices to cover what we don't collect for those. Bechen – too hard to monitor them. Marx – we should charge \$2 for the vcr's and other items that the county doesn't charge for.

James Bechen's List (see **ATTACHMENT B** on Pages 8 - 9 of these minutes):

Brooks – I do agree with some items on Bechen's list. But why would we take jet skis, boats, etc... Marx – we could use Henry's list as a base list, and add items from Bechen's list. Henry – anything metal we should take, we get metal prices. Bechen – we should accept lawn mowers, riding lawn mowers, mopeds, motorcycles, etc... that have a lot of metal. Marx – so should we charge for items that go into the metal bin? Henry – I've had people ask why they have to pay for items that go into the metal bin, when the town gets revenue for the metal. Marx – I agree with both Brooks and Henry that we shouldn't charge for items that go into the metal bin. Bechen – the less revenue we take in the more we have to get from taxes. We collect revenue on some items that go into the metal container (stoves, washers, dryers, refrigerators) and revenue from the sale of the metal.

Henry/Brooks motion to approve the list as I've prepared with addition of \$2.00 fee for desktop cpu's, fax machines, plotters, printers, receivers, scanners, vcr players, and dvd players; MC 3-1

(b) Transfer Site permits for 2019 (card, sticker...): Brooks – I prefer stickers. Bechen – I do too. Goeske – Transfer Site employee Sheila Ballweg has stated she knows someone who will print them for us at no cost. Bechen – they have to be so that they can be seen and won't fade.

Brooks/Bechen motion that we change from cards to stickers, and that if we don't have the stickers by 12/31/18 then we extend the usable date of the current card, so be placed in the lower left side of the windshield. MC 4-0.

(c) Use of Transfer Site permits for resident by someone other than resident: Marx – I know of people who do not live in the Town but provide services for residents of the town, including taking their trash to the Transfer Site for them; so do we allow this? Brooks – if you're renting from someone who owns property in the town, then you can use the Transfer Site. But if you're working for someone in the town, then you are a contractor and we don't allow contractors to use our transfer site. Marx – we have some elderly residents who have their son or daughter or other relative that comes in with that residents trash. If they come driving the residents car, then there should be a permit sticker.

Brooks/Marx motion that if you live in the Town of Lodi and have a business then you are not allowed to bring your business trash to the Transfer Site; MF 0-4

Going to try and see if the stickers help with the problem.

Waugh – how many per family will you issue. Bechen – we can continue to issue 2 per family, but only if and when the 2nd vehicle from that family comes in. They should also be attaching them to their window when given them.

7. Introduce Resolution to vacate Mack Road and set date for public hearing: Marx – I did receive a call from Paul Hellenbrand asking if this was going to go forward. I told him the board had already made a motion to begin the process. Hellenbrand then asked if the town would be willing to replace one of the culverts before it vacates Mack Road.

Bechen/Brooks motion to go ahead with the resolution to vacate Mack Road and set the public hearing for 6:00 pm on Tuesday, January 29, 2018. MC 4-0.

8. Motion to go into closed session per WSS 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:

Brooks/Bechen motion to go into closed session per WSS 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; MC 4-0. Present: Tom Marx, James Brooks, James Bechen, Brian Henry, April Goeske, Jay Gawlikoski.

9. Closed session

10. Any action on closed session matter(s): *Bechen/Henry motion to return to open session; MC 4-0.*

(a) Lodi Area Fire Dept. & Lodi Area Emergency Medical Services agreements/contracts: no action

(b) Boundary Agreement: *Bechen/Henry motion to proceed with a Boundary Agreement with the City of Lodi for \$5,000; MC 5-0.*

(c) Contract with Lodi PD: *Bechen/Brooks motion to discontinue our contract with the City of Lodi/Lodi PD as of 12/31/2018; MC 4-0.*

11. Chairman Reports: (i) William Schultz driveway issue – I read over Atty. Bechler’s letter regarding this and his follow-up email, discussed it with Schultz and his attorney, and there is nothing further the Town Board needs to address. (ii) Received a call tonight from Chris June re: his driveway issue – he will be applying for a variance. Atty. Bechler stated that no fines will be incurred during this variance process. (iii) Bechen – I spoke with a Harper from Columbia County regarding our speed sign poles not being installed yet. I was given the “it’s been a holiday”, and they should have them installed by this Thursday. Marx – the City of Lodi will be installing the signs on those posts for us. (iv) the Stormwater and Erosion Control ordinances are in their final stages and should be ready for the 12/12/18 Plan Commission meeting.

12. Clerk-Treasurer Reports:

(a) **Minutes:**

- (i) **07/25/18 Joint LAFD/LAEMS/TOL/COL/TOWP Meeting:** *Marx/Brooks motion to approve; MC 4-0.*
- (ii) **09/24/18 Joint LAFD/LAEMS/TOL/COL/TOWP Meeting:** *Henry/Bechen motion to approve; MC 4-0*
- (iii) **10/30/18 Town Board Meeting:** *Brooks/Henry motion to approve; MC 4-0.*

(iv) **11/12/18 Joint LAFD/LAEMS/TOL/COL/TOWP Meeting:** Marx/Bechen motion to approve; MC 3-0-1 (Brooks abstained, not present at that meeting).

(b) **2018 Revenues vs. Expenditures as of November 21, 2018:** Bechen – rent check for Okee School? Goeske – not paid to-date.

(c) Payment of Bills:

**Town of Lodi
Disbursements Summary
for Town Board Authorization**

October 27, 2018 through November 20, 2018				
Count	Type	Begin #	End #	Amount
3	Electronic Payments	EP0004	EP0006	\$2,973.92
3	Debit Card Transactions	DC0042	DC0044	\$607.45
7	Direct Deposit Paychecks	DD1027	DD1033	\$6,172.83
47	Checks	22403	22449	\$34,669.09
60	Disbursements Totaling:			\$44,423.29

Bechen - #22249 to Columbia County Highway Dept. – billed us for graveling shoulders on Lindsey, and then a couple of days later the same. Marx – I called and asked them about that. It’s crushed asphalt on one side and gravel on the other side. Bechen – I suggest we go to a work order process before CCHD does any work on anything in the Town of Lodi.

Bechen/Henry motion to approve payments as listed on Disbursements Summary above totaling \$44,423.29; MC 4-0.

(d) 2018 Building Permits to-date:

(e) Communications: Marx – did receive an email from Roberta Arnold today titled INSERT. Arnold – through the grapevine I’ve heard that the Town may be considering replacing the current Town Attorney ... is that something that is being pursued. Marx – there have been discussions in closed session, no motions made to-date. Arnold – will a motion be made in open session? Marx – I can’t tell you that. Arnold – but if it’s being discussed I have concerns about that. Marx – we negotiate contracts in closed

session. Arnold – but if you're calling other attorneys asking if they're interested then you are negotiating in open session.

13. Commissions/Committees/Districts/Departments:

(a) Plan Commission (Marx/Bechen): met on November 13th re: **Fern Glen Farms Preliminary Plat** involving Parcels 11022-453; 11022-455; 11022-465 (W11381 CTH J); 11022-465.A (W11373 CTH J); 11022-466; 11022-476 & 11022-480 all located off CTH J. Owned by Francis W Groves Rev. Trust; c/o Jackie Groves, 1365 E. Corniche Ct., Boise, ID 83706. **Ordinance 2018-02** "An Ordinance to Update and Modernize the Lodi Erosion Control Ordinance"; continued from previous meetings. **Ordinance 2018-03** "An Ordinance to Update and Modernize the Lodi Storm Water Management Ordinance".

(b) Park Commission (Bechen): did not meet in November, will not meet again until March 2019.

(c) Any other commission/committee/district/department reports: Brooks – December 12th @ 6 pm at the Lodi FD the Ad Hoc Committee will be meeting regarding the Feasability Study. Tom Marx and I will be present, if any other board member wants to attend let Goeske know as she'll have to notice/post/publish it.

Henry – I'm looking into a water tank for the Transfer Site. I'm also in the process of interviewing for the part-time Transfer Site Operator.

14. Upcoming meeting date(s): Tuesday, December 11, 2018 @ 6:00 p.m. - Plan Commission; Tuesday, December 18, 2018 @ 6:00 p.m. - Town Board

15. Future agenda item(s): Transfer Site fees, Transfer Site permit stickers

16. Adjourn: *Bechen/Henry motion to adjourn at 8:55 p.m.; MC 4-0.*

April D. Goeske
Clerk-Treasurer

ATTACHMENT A

TRANSFER SITE FEE SCHEDULE PROPOSAL by Brian Henry

FREON APPLIANCES \$20.00 each

- Freezers
- Refrigerators
- Air conditioners
- Ice Makers
- Dehumidifiers

Dorm Refrigerators & Mini Refrigerators \$10.00 Each

NON-FREON APPLIANCES \$5.00 each

- Water Softener
- Microwave

FURNITURE:

- Sofa, Couch, Loveseat \$15 each
- Recliner, Arm Chair, Accent Chairs \$10.00 each
- Sectional Sofa \$25.00 each
- Mattress, Box Spring \$5.00 each

PLUMBING:

- Hot Tub \$40.00 each
- Hot Tub Cover \$10.00
- Sinks \$ 5.00 ea.
- Toilets/Bidets/Urinals \$ 5.00 ea.
- Bathtubs \$5.00
- Shower Stalls \$5.00

ELECTRONICS:

- Computer Monitor \$5.00 each
- Copy Machine (Business) \$40.00 each
- Television 32" or Larger \$20.00 each
- Television 31" or Smaller \$10.00 each
- Computer Monitor \$5.00 each
- Lap Top Computer \$5.00 each
- VCR Player/ DVD Player/ Receiver \$2.00 each

ITEMS NOT ACCEPTED:

- Medical Waste
- Explosives
- Solvents
- Antifreeze
- Hazardous Waste
- Thinners
- Pesticides
- Herbicides
- Fire Wood
- Logs
- Automobiles
- Tires
- Campers- all types

- Fiberglass Boats
- Fiberglass canoes
- Fiberglass Kayaks
- Personal Watercraft
- Paddle Boards

CARPET & PADDING

Carpeting

- 50 to 500 Square feet. \$5
- 501 to 1000 Square feet \$10
- 1001 to 1500 Square feet \$15

**** \$5 per 500 Square Feet****

Padding

- \$2 for every 500 Square feet

CONSTRUCTION MATERIAL and MISCELLANEOUS GARBAGE

Trailer Full Load \$10
Half Load \$5

Truck Bed Full Load \$10
Half Load \$5

Vans Full Load \$10
Half Load \$5

Cars Full Load \$5

NO FEES FOR THE FOLLOWING ITEMS:

- Car/Truck/Lawn Mower Batteries
- Desktop CPU
- Fax Machine – Home Office
- Plotters– Home Office
- Printers– Home Office
- Receivers– Home Office
- Scanners – Home Office
- Typewriters
- Used Motor Oil
- Used Cooking Oil

IF WEATHER PERMITS

LEAVES WILL BE ACCEPTED FROM APRIL 1 TO DECEMBER 1 OR FIRST SNOW FALL

THE EXCHANGE TABLE WILL BE AVAILABLE FROM APRIL 1 TO DECEMBER 1 OR FIRST SNOW FALL

ATTACHMENT B

TRANSFER SITE FEE SCHEDULE PROPOSAL by James Bechen

BECHEN'S LIST:

1	Bathroom vanity top	\$10.00
2	Bathtub (acrylic whirlpool)	\$10.00
3	Bathtub (acrylic)	\$10.00
4	Bathtub (cast iron)	\$10.00
5	Bathtub (fiberglass tub surround)	\$10.00
6	Battery - motorcycle	\$2.50
7	Battery - snowmobile	\$2.50
8	Bed Frame (metal)	\$5.00
9	Bed Frame (wood)	\$10.00
10	Bicycle	\$5.00
11	Boat	\$50.00 fiberglass, no motor
12	Box Spring (any size)	\$10.00
13	Canoe	\$20.00
14	Ceiling Fan	\$2.00
15	Chainsaw	\$5.00
16	Couch (3 cushion)	\$10.00
17	Couch (love seat)	\$5.00
18	Couch (sectional)	\$5.00 per section
19	Dishwasher	\$10.00
20	Garbage Disposals	\$2.00
21	Hot Tub	\$40.00
22	Jet Ski	\$40.00
23	Kayak	\$20.00
24	Kitchen Appliances - small	\$2.00
25	Kitchen Faucets	\$2.00
26	Kitchen Sink (cast iron)	\$5.00
27	Kitchen sink (stainless steel)	\$5.00
28	Lawn Mower (push)	\$5.00
29	Lawn Mower (riding)	\$10.00
30	Light Fixtures	\$2.00
31	Mattress (any size)	\$10.00
32	Microwave	\$5.00
33	Moped	\$10.00
34	Motorcycle < 100cc	\$20.00
35	Motorcycle > 100cc	\$30.00
36	Recliner	\$5.00
37	Refrigerator	\$20.00
38	Shower Door	\$5.00

39	Shower Module	\$10.00
40	Snowblower	\$5.00
41	Snowmobile	\$20.00
42	Stove/Range	\$10.00
43	Toilet	\$5.00
44	Vacuum Cleaners	\$2.00

APPROVED