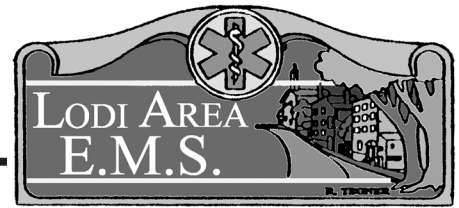


# Lodi Area Emergency Medical Service

715 N. Main Street • Lodi, WI 53555 • 1-608-592-7123



## *June 20, 2019 - Approved Minutes (July 25, 2019)*

Notice is hereby given pursuant to Wisconsin State Statute 19.84 that the Lodi Area Emergency Medical Commission will meet **Thursday June 20th, 2019, at 7:00 p.m.** at the Lodi Area EMS Department, 715 North Main St., Lodi, WI. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipalities may attend the above stated meeting to gather information. No action will be taken by any governmental body at the above meeting other than the governmental body specifically referred to above in this notice.

The agenda was as follows:

**1. Call to order.** The meeting as called to order at 7:09 pm President Alan Treinen. Commissioners John Karls, Ann Groves Lloyd, John Karls, and Jim Tooley were present, Commissioner Jon Plumer was absent. Also present were Karmin Enge (Town of Westpoint) and Jay Gawlikowski (Town of Lodi).

**2. Citizen input.** A time for citizens with concerns to speak to the ambulance commission. No discussion or action by the commission can take place unless placed on the agenda. There was no citizen input.

**3. Minutes of the previous meeting/Action** - The commission members present reviewed the minutes of our May 16th meeting. Motion to accept the minutes of the May 16, 2019 minutes after modifying item #10 to clarify the language related to the Director's salary level. (Ann Groves-Lloyd/John Karls). Motion passed.

**4) Treasurer's Report and Vouchers:** Jim Tooley reviewed the paid vouchers while Ann Groves-Lloyd reviewed the bank statements. The Bingo account amount stated is wrong and is probably a carryover from last year (\$6003.34). It's current balance is \$151.00. Jay will work thorough the numbers to clean this up. Income is already at 75.6% for the year over the 50% point after 6 months into the budget. Expenses come in at 41% for the same time period.

Building Maintenance is up to 83.5% of budget as our garage door issue is still unresolved. Jay noticed that the Carpeting Expense may have been mis-posted and will look into that. The \$4300 to Munson Carpet will be moved and correctly posted to Other Expenses. Motion to accept the Treasurer's Report (Tooley/Ann Groves-Lloyd). Motion passed.

**5) Correspondence:** Russ discussed a letter he received from Roberta Arnold in reference to Rural Insurance and Mutual Representation. He will follow-up and report back later.

**6. Director's Report** - *(See Attached)*

**7) Member Office Updates & Necessary Items Purchase Request:** On Face Book - Russ found \$3000 - \$5000 worth of free monitor mounts, office chairs, office mats, etc. to continue crew office updates and is requesting \$1000 our of our Reserve Fund to finish this project. Motion (Ann Groves-Lloyd/John Karls) to allow Russ to make the necessary purchases, not to exceed \$1,500. Motion passed.

**8) Information Technology Procedures:** Put on hold until our July meeting.

**9) Next meeting date:** Thursday, July 25th, 2019 - 7:00 pm., EMS building.

**10) Adjourn:** Motion to adjourn (Ann Groves-Lloyd/Jim Tooley). Motion passed.

*Submitted by Jim Tooley, EMS Secretary*



## Directors Report June 20th, 2019

### Run Reports

- **Total Calls for 2019: 273 (2018: 253 through June)**
- Total Calls for May: 51
- Total Calls for June (To Date): 33
- Page to Enroute: 2.41 minutes, Enroute to Arrive on Scene: 4.38 minutes

### Resident Report (Calls for Resident of service area vs Non-Resident)

**April:** Resident: 40/ Non-Resident: 8/ Not Indicated: 3  
**YTD:** Resident: 230/ Non-Resident: 34/ Not Indicated: 9

### Call by Municipality:

May 2019

- City of Lodi: 30
- Town of Lodi: 15
- Town of Westpoint: 1
- Town of Dane: 2
- Poynette (Mutual Aid): 2
- Arlington (Mutual Aid): 0
- Sauk Prairie (Mutual Aid): 1
- Waunakee (Mutual Aid): 1

### Staffing Report

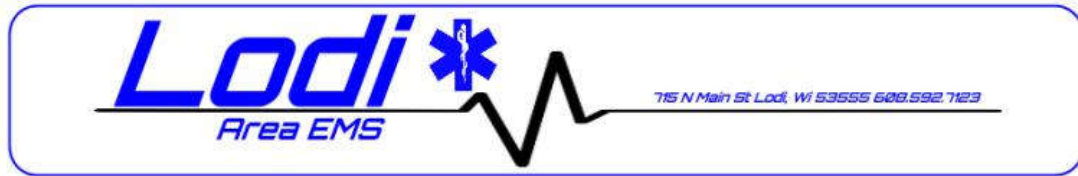
- Staffing matrix continues to work very well.

### Recruitment Report

- Hired 1 new volunteer member 6/19/2019. Taylor Fournier is a recent EMT graduate who lives outside the district but has plans of moving here soon. She will begin field training next week.

### Equipment Report

- Zoll cardiac monitors will undergo preventative maintenance in soon. This is completed yearly, and they are tested and certified each year.



### **Building Status**

- We acquired new office furnishings for the member office. This increased our workspace and made the office more functional. We now can have 3 workstations. The furnishings were free thus saving us thousands of dollars in proposed upgrades.
- Carpet has been ordered for both the member office and Chief office.
- Larger air compressor was purchased as our Plymovent one failed. This gives us ability to fill tires or use air for other repairs, as well as operate our exhaust removal system.

### **Community Relations**

- Open House went well given weather conditions. We will continue this as a thank you to our supportive community and hope to add more to it in the future.

Respectfully Submitted,

Russ Schafer