

# Lodi Area Emergency Medical Service

715 N. Main Street • Lodi, WI 53555 • 1-608-592-7123

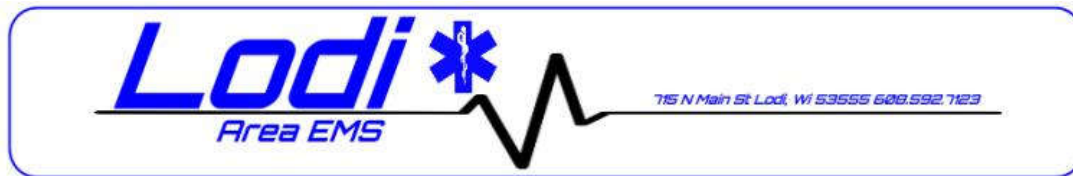


## *August 22, 2019 - Approved Minutes*

Notice is hereby given pursuant to Wisconsin State Statute 19.84 that the Lodi Area Emergency Medical Commission will meet **Thursday August 22nd, 2019**, at 7:00 p.m. at the Lodi Area EMS Department, 715 North Main St., Lodi, WI. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipalities may attend the above stated meeting to gather information. No action will be taken by any governmental body at the above meeting other than the governmental body specifically referred to above in this notice. The agenda was as follows:

- 1. Call to order.** The meeting as called to order at 7:04 pm. by Commission President Alan Treinen. Also in attendance were Commissioners John Karls, Jon Plumer, Ann Groves-Lloyd, and Jim Tooley. Also present were Karmin Enge (Town of West Point), Jay Gawlikowski (Town of Lodi), and James Brooks (Town of Lodi).
- 2. Citizen input.** A time for citizens with concerns to speak to the ambulance commission. No discussion or action by the commission can take place unless placed on the agenda. *There was no citizen input.*
- 3. Minutes of the previous meeting/Action** - The commission members present reviewed the minutes of our previous meeting. Motion to accept the minutes of the July 25th, 2019 meeting. (Ann Groves Lloyd/John Karls). Motion passed.
- 4. Treasurer's Report and Vouchers: Discussion/Action** - Ann Groves-Lloyd reviewed the vouchers and the Bank Statements. At the end of July we are 50% through our budget year. Incomes rose to 88.6% of our budget for the year while expenses came in at 55.9%. Motion to accept the treasurer's report. (Ann Groves Lloyd/). Motion passed.
- 5. Insurance Renewal** (*Presentation by Patsy Baebler regarding Insurance Policies*) - Patsy handed out an informational packet and explained various aspects of our Workmen's Comp / Property / Liability insurances with Schwarz Insurance. Due to our lower experience rate from last year our insurance premium will drop from a \$19,000/year level to \$16,827 which will be used in our 2020 budget.
- 6. Correspondence** - *There was no correspondence to report on.*
- 7. Director's Report** - (*See Attached*)
- 8. Intergovernmental Agreement:** Russ and Ann reported that the City had approved a 6 page IGA last week. Tooley asked if we could get a copy of that IGA that the City approved.
- 9) Payment of Service Bills; procedure development; Discussion/Action** - We discussed a change in procedure asking Jay to take over paying all bills every Tuesday, rather than Amy cutting checks in-house, resulting in timeliness of payments and greater consistency in our work flow. As Treasurer, Ann will review Accounts Payable each month. Motion (Ann Groves-Lloyd/Jim Tooley) as of September 1, 2019, all accounts payable responsibilities are moved to Jay Gawlikowski. Motion passed.
- 10) 2020 Budget Review Process** - Russ showed 2 budgets, one with and one without family health insurance. Russ hadn't changed any other aspects from what was presented last month. Family health insurance would add approx \$17,000 per employee per year. Ann noted that this budget, overall, is essentially a C.O.L.A. increase of 2% from last year. There was expressed concern that we have full time employees who are not getting health insurance benefits. Ann will share both budgets with Julie Ostrander, City of Lodi.  
Discussion turned to the budget approval process. James Brooks interjected that, per the IGA, it is the responsibility of respective commission members to go back to their municipalities to discuss the budget the EMS Commission presents. We all thought it was a good idea to have Russ also come to those meetings to provide background and substantiation when the EMS Commission budget is presented to each municipality. James also laid out a timeline stating that it may be sometime between November to January before the municipalites approve the budget we put forth. Alan pointed out that, similar to the legal point raised during the Town of Dane EMS service expansion, the commission was put in place, under the IGA, to run this service and we should put the budget together; present it to the municipalities; and finally approve it at the commission level . Jay noted the difference between a committee and a commission. Committees need to make a presentation to their municipalites asking for funding whereas Commissions have been delegated the authority to prepare their own budget. Once the municipalities have a chance to review that budget, they could direct their representatives on the EMS commission as to how to vote during the final budget vote.
- 11) Next meeting date** - Motion to hold the next commission meeting on Thursday, September 19, 2019 at 7:00 pm (Tooley/Groves-Lloyd). Motion passed.
- 12) Adjourn.** Motion to adjourn (Groves-Lloyd/John Karls) Motion passed 8:40 pm.

*\Submitted by: Jim Tooley - EMS Secretary*



## Directors Report August 22<sup>nd</sup>, 2019

### Run Reports

- **Total Calls for 2019: 389 (2018: 364 through August)**
- Total Calls for July: 68 (9 Secondary Calls)
- Total Calls for August (To Date): 28
- Page to Enroute: 2.26 minutes, Enroute to Arrive on Scene: 5.18 minutes

### Resident Report (Calls for Resident of service area vs Non-Resident)

**July:** Resident: 51/ Non-Resident: 16/ Not Indicated: 1  
**YTD:** Resident: 315/ Non-Resident: 64/ Not Indicated: 10

### Call by Municipality:

#### **July 2019**

- City of Lodi: 30 (210 YTD)
- Town of Lodi: 22 (116 YTD)
- Town of Westpoint: 7 (23 YTD)
- Town of Dane: 4 (9 YTD)
- Poynette (Mutual Aid): 2 (8 YTD)
- Arlington (Mutual Aid): 1 (10 YTD)
- Sauk Prairie (Mutual Aid): 2 (4 YTD)
- Waunakee (Mutual Aid): 1 (5 YTD)

### Staffing Report

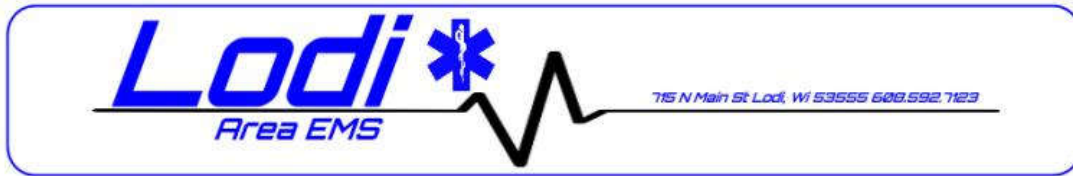
- Schedule 100% covered for primary responses. Hardel on military training until the end of August.

### Recruitment Report

- Spoke with several interested people at National Night out regarding EMS membership. No new applications thus far.

### Equipment Report

- Rescue 2 had brakes repaired. It also needs tires, and we will need to complete this prior to winter.
- 2018 Braun has a leaking rear window. North Central Sales have been contacted and will be repairing this in the next few weeks. Repair is covered. Also working with them to have several small tears in our graphics repaired, as this does not seem to be normal that it is damaged.



- Zoll Monitors will receive their annual PM at the end of September. We now are having them complete this in house to alleviate the need to send them in and transfer information and adjuncts to loaner monitors.

#### **Building Status**

- Routine Maintenance as required.

#### **Community Relations**

- Provided standby for FFA at tractor pulls and demolition derby.
- National night Out was a good turnout, and we had a lot of interest in our ambulances and equipment.
- Corn Boil/Big Money Raffle was a huge success. We sold all 300 tickets and raised \$15,000 in raffle money alone. We also profited just over \$1800 on 50/50 sales. Total, our membership was able to raise well over what our last corn boil and spaghetti dinner made combined.

Respectfully Submitted,

Russ Schafer