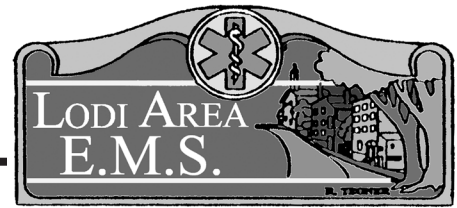


Lodi Area Emergency Medical Service

715 N. Main Street • Lodi, WI 53555 • 1-608-592-7123



October 17, 2019 - Approved Minutes (11/21/2019)

Notice is hereby given pursuant to Wisconsin State Statute 19.84 that the Lodi Area Emergency Medical Commission will meet **Thursday October 17th, 2019**, at 7:00 p.m. at the Lodi Area EMS Department, 715 North Main St., Lodi, WI. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipalities may attend the above stated meeting to gather information. No action will be taken by any governmental body at the above meeting other than the governmental body specifically referred to above in this notice.

The agenda was as follows:

1. Call to order. The meeting was called to order at 7:04 pm. by Commission President Alan Treinen. Also in attendance were Commissioners John Karls, Karmin Enge and Ann Groves-Lloyd. Commissioners Jon Plumer and Aaron Arnold were absent. Also present were Jay Gawlikowski (Town of Lodi), and Jim Tooley.

2. Citizen input - A time for citizens with concerns to speak to the ambulance commission. No discussion or action by the commission can take place unless placed on the agenda. *There was no citizen input.*

3. Minutes of the previous meeting/Action - The commission members present reviewed the minutes of our previous meeting. Motion to accept the minutes of the September 19, 2019 meeting. (John Karls/Ann Groves- Lloyd). Motion passed.

4. Treasurer's Report and Vouchers; Discussion/Action - John Karls reviewed the vouchers and bank statements. At the end of September we are 75% of the way through our budget year. Income were at 110.4% of budget for that period and expenses were reported at 75.2%. Russ asked for clarification on our reserved funds accounts - Jay will review them and report back. Motion to approve the Treasurer's Report (Ann Groves-Lloyd/John Karls). Motion passed.

5) Correspondence - Ann reported that the city is budgeting 2% raises for their staff and requests that we do the same. Russ will consult with Jay about this.

6) Director's Report - (See Attached)

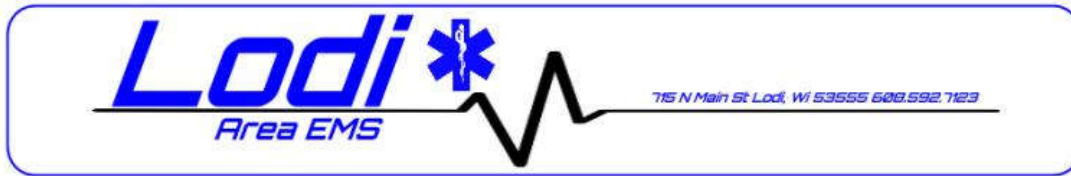
7) DeForest ALS Agreement. DeForest EMS has advanced to the Paramedic level as Middleton EMS has been for some time. As a point of information, Russ' initial contact with DeForest talked about a 50/50% contract but DeForest changed their offer to a 60/40% sharing agreement similar to what Dane County offers. Russ will be adding the DeForest ALS unit to give us better time coverage.

8) Summit Credit Union Credit Card. Russ would like to increase our service's card balance limit. Currently the credit balance with our Associated Bank Mastercard is \$1500. He checked with Summit Credit Union and they were willing to open a Visa credit card account with a \$10,000 credit limit with no annual fee. Russ found them very easy to work with. Motion to approve Russ opening a credit account at Summit Credit Union and keep a \$5.00 balance with Summit (Ann Groves-Lloyd/ John Karls). Motion passed.

9) Capital Budget Plan & Expenditures. Russ reported that at the Town of West Point meeting in October discussing the Intergovernmental Agency Agreement, Ashley requested we put together a capital budget. Russ reported that he doesn't anticipate any capital items in 2020. Russ is working with Jay on a futuristic 15 year capital budget.

10) Next meeting date. Our next meeting date is set for November 21, 2019 at 7pm.

11) Adjourn. Motion to adjourn (Ann Groves-Lloyd/John Karls). 7:25pm - Motion passed.



Directors Report October 17th, 2019

Run Reports

- **Total Calls for 2019: 462 (2018: 490 through October)**
- Total Calls for: 46 (2 Secondary Calls)
- Total Calls for October (To Date): 15
- Page to Enroute: 2.70 minutes, Enroute to Arrive on Scene: 4.94 minutes (YTD)

Resident Report (Calls for Resident of service area vs Non-Resident)

September: Resident: 34/ Non-Resident: 10/ Not Indicated: 2
YTD: Resident: 371/ Non-Resident: 78/ Not Indicated: 13

Call by Municipality:

September 2019

- City of Lodi: 23 (250 YTD)
- Town of Lodi: 15 (137 YTD)
- Town of Westpoint: 1 (25 YTD)
- Town of Dane: 2 (13 YTD)
- Poynette (Mutual Aid): 1 (9 YTD)
- Arlington (Mutual Aid): 1 (12 YTD)
- Sauk Prairie (Mutual Aid): 0 (4 YTD)
- Waunakee (Mutual Aid): 1 (6 YTD)
- Not Indicated: 2

Staffing Report

- Schedule 100% covered for primary responses.

Recruitment Report

- One applicant has been hired and has gone through orientation. She begins training this Friday.

Equipment Report

- Still awaiting window repair on 2018 Braun. Spoke with them again, and repair should occur in next week or two.
- Zoll Monitors received annual PM and had no identified issues.
- Replaced Airway Bags to Bloodborne Pathogen resistant models.



Building Status

- New vacuum was ordered as the previous one has reached its end of life.

Community Relations

- Lodi EMS will host Drug Takeback Day at our station this year. I am working with Lodi PD and LCAT, and we will be offering Child Seat inspections.

Respectfully Submitted,

Russ Schafer