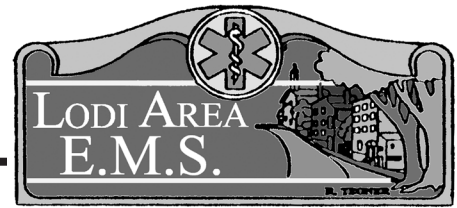


# Lodi Area Emergency Medical Service

715 N. Main Street • Lodi, WI 53555 • 1-608-592-7123



## ***November 21 2019 - Approved Minutes***

Notice is hereby given pursuant to Wisconsin State Statute 19.84 that the Lodi Area Emergency Medical Commission will meet **Thursday November 21st, 2019**, at 7:00 p.m. at the Lodi Area EMS Department, 715 North Main St., Lodi, WI. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipalities may attend the above stated meeting to gather information. No action will be taken by any governmental body at the above meeting other than the governmental body specifically referred to above in this notice.

The agenda was as follows:

**1. Call to order** - The meeting was called to order at 7:10 pm. by Commission Treasurer, Ann Groves-Lloyd. Also in attendance were Commissioners Karmin Enge, John Karls and Jim Tooley. Commissioners Aaron Arnold and Alan Treinen were absent. Also present was Jay Gawlikowski (Town of Lodi).

**2. Citizen input** - A time for citizens with concerns to speak to the ambulance commission. No discussion or action by the commission can take place unless placed on the agenda. ***There was no citizen input.***

**3. Minutes of the previous meeting/Action** - The commission members present reviewed the minutes of our previous meeting. Motion to accept the minutes of the October 17, 2019 meeting. (Karmin Enge / John Karls). Motion passed.

**4. Treasurer's Report and Vouchers; Discussion/Action** - Ann reviewed the Bank Statements and Vouchers. At the end of 10 months, incomes for the year are at 117% of budget while expenses came in at 82.7% of budget. Motion to accept the Treasurer's report (Jim Tooley/Ann Groves-Lloyd). Motion passed.

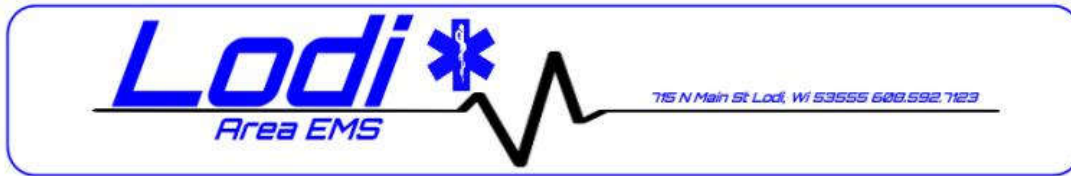
**5. Correspondence** - There was no correspondence to report.

**6. Director's Report** - We reviewed the Director's Report which Russ provided to us. (*See Attached*)

**7. Employee-Member Handbook Implementation** - Since Russ wasn't with us at this meeting and we had only received the Handbook for review a couple of days ago, we decided to table discussion on this until our December meeting.

**8. Next meeting date** - Our next meeting is scheduled for December 19th, 2019 at 7:00pm.

**9. Adjourn** - Motion to adjourn (Tooley/Groves-Lloyd). Motion passed. 7:21pm



## Directors Report November 21<sup>st</sup>, 2019

### Run Reports

- **Total Calls for 2019: 504 (2018: 539 through November)**
- Total Calls for October: 32 (2 Secondary Calls)
- Total Calls for November (To Date): 25
- Page to Enroute: 2.64 minutes, Enroute to Arrive on Scene: 4.92 minutes (YTD)

### Resident Report (Calls for Resident of service area vs Non-Resident)

**September:** Resident: 26/ Non-Resident: 6/ Not Indicated: 0

**YTD:** Resident: 407/ Non-Resident: 85/ Not Indicated: 12

### Call by Municipality:

#### **September 2019**

- City of Lodi: 19 (276 YTD)
- Town of Lodi: 6 (148 YTD)
- Town of Westpoint: 3 (28 YTD)
- Town of Dane: 3 (15 YTD)
- Poynette (Mutual Aid): 0 (9 YTD)
- Arlington (Mutual Aid): 1 (13 YTD)
- Sauk Prairie (Mutual Aid): 0 (4 YTD)
- Waunakee (Mutual Aid): 0 (6 YTD)
- Not Indicated:

### Staffing Report

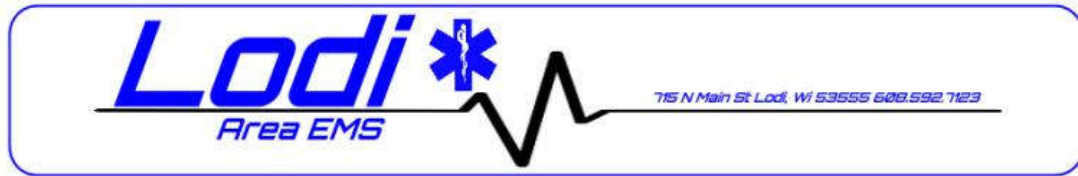
- Schedule 100% covered for primary responses.
- EMT's in training are doing well and progressing.

### Recruitment Report

- One applicant is currently in background. She will need to complete EMT class in spring if hired.

### Equipment Report

- North Central Vehicles repaired our window on the 2018 Braun ambulance. They are also assisting in graphics repair of several small tears in our decals.



- Replaced Suction units on both ambulances. The ones we were using were old (10 years minimum) and nearing end of life. Our new units also have variable settings and will last much longer on battery. Also upgraded are tubing and catheters we use, and this will allow for much faster clearing of airways.

#### **Building Status**

- Nothing of significance to report on building.

#### **Community Relations**

- Drug Takeback day went very well hosting at our station. We did provide one car seat safety check.
- Yellow Thunder will again be hosting a Snowmobile Safety Course here in December.

Respectfully Submitted,

Russ Schafer