

LODI AREA FIRE DISTRICT FIRE COMMISSION AGENDA

MEETING DATE & TIME: Wednesday, November 13th, 2019 at 5:00 PM

MEETING LOCATION: Lodi Fire Station, 115 N. Main St. Lodi, WI 53555

PLEASE TAKE NOTICE, the Lodi Area Fire Commission will hold its monthly meeting at the date, time and meeting location stated above. Members of and possibly a quorum of the governing bodies of the City of Lodi, Town of Lodi and the Town of West Point may be in attendance for the purpose of gathering information. No action will be taken on anything other than items specifically referred to in this notice.

AGENDA

1. CALL MEETING TO ORDER

5:00 President Doug Nelson called meeting to order

2. ROLL CALL

Members Present: James Brooks, Doug Nelson, Paige Heckel, Nick Cable, Matt Zeman

Members Not Present: Matt Davies

Town of Lodi Deputy Clerk/Finance Administrator Jay Gawlikoski

3. CITIZEN INPUT *

No one present

DISCUSSION, REVIEW AND POSSIBLE ACTION ON THE FOLLOWING AGENDA ITEMS:

4. SECRETARY

A. MEETING MINUTES:

1. Wednesday, October 9, 2019

+ Nelson/Brooks Motion to approve meeting minutes M/C 4-0 Matt Zeman obtained because he was not present for the October meeting.

5. TREASURER:

A. Payment of bills

B. Financial reports

+ Cable/Heckel Motion to approve payment of bills M/C 5-0s

LODI AREA FIRE DISTRICT FIRE COMMISSION AGENDA

1:36 PM
11/12/19

Lodi Area Fire Department Check Detail October 10 through November 13, 2019

Type	Num	Date	Name	Account	Memo	Paid Amount
Check	EP0021	10/14/2019	Associated Bank N.A.	10001 - Checking Account		
				65001 - Bank & Finance Service Charges	Service Fee - 09/2019	-3.00
TOTAL						-3.00
Check	EP0022	10/28/2019	Lodi Utilities	10001 - Checking Account	Acct #: 10853-00 & 10854-00	
				61021 - Utilities - Electric	10853-00: 09/03/2019 - 10/02/2019	-231.68
				61023 - Utilities - Water & Sewer	10853-00: 09/03/2019 - 10/02/2019	-74.97
				61023 - Utilities - Water & Sewer	10854-00: 09/03/2019 - 10/02/2019	-37.90
TOTAL						-344.55
Check	EP0023	11/04/2019	KMA Bodilly - FICA Taxes	10001 - Checking Account		
				66012 - FICA Payroll Taxes	Payroll FICA Taxes - Oct (KMA Paycheck #100150)	-186.11
TOTAL						-186.11
Check	EP0024	11/04/2019	KMA Bodilly - Payroll Service	10001 - Checking Account		
				66011 - Payroll Processing Expense	Payroll Processing - Oct	-54.00
TOTAL						-54.00
Check	5869	11/12/2019	Charter Communications	10001 - Checking Account	Acct #: 8245 11 775 0000929	
				61012 - Station - Internet	10/16/2019 - 11/15/2019	-74.99
				61013 - Station - Telephone	10/16/2019 - 11/15/2019	-31.27
				61011 - Station - Cable Television	10/16/2019 - 11/15/2019	-65.99
TOTAL						-172.25
Check	5870	11/12/2019	City of Lodi - Fuel	10001 - Checking Account	Customer ID: 32	
				63001 - Vehicle Fuel	015692: Diesel - September	-247.33
				63001 - Vehicle Fuel	015727: Diesel - October	-311.03
TOTAL						-558.36
Check	5871	11/12/2019	Eagle Engraving, Inc	10001 - Checking Account		

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Lodi Area Fire Department Check Detail October 10 through November 13, 2019

Type	Num	Date	Name	Account	Memo	Paid Amount
				60001 - 2% Dues - Equipment Purchases	2019-5402: Large Axe Plaque (John Meade 40 Years of Serv...	-580.00
TOTAL						-580.00
Check	5872	11/12/2019	Emergency Apparatus Maint...	10001 - Checking Account		
				63005 - Vehicle Repair & Maintenance	108198: Unit E10 (Replace pump shift valve leaking air)	-971.05
				63005 - Vehicle Repair & Maintenance	108199: Unit E12 (Replace leaking Clippard valves - 2-1/2 int...	-900.57
TOTAL						-1,871.62
Check	5873	11/12/2019	Fire Safety USA, Inc	10001 - Checking Account		
				60001 - 2% Dues - Equipment Purchases	127671: Honeywell EV1 Traditional Helmet - Red	-320.00
				63005 - Vehicle Repair & Maintenance	127740: (5) 1.5" NH Gaskets, (5) 2.5" NH Gaskets, (5) 5" Sto...	-73.00
TOTAL						-393.00
Check	5874	11/12/2019	Koltes Lumber Company	10001 - Checking Account	Account #: 923221	
				61002 - Building - Repair & Maintenance	A391754: CO Detector, Fire Extinguisher, Smoke Alarm, Do...	-93.44
TOTAL						-93.44
Check	5875	11/12/2019	Lodi Area EMS	10001 - Checking Account		
				60001 - 2% Dues - Equipment Purchases	10/18/19: 1pr Phillips FR2 Defibrillator Pads	-44.00
TOTAL						-44.00
Check	5876	11/12/2019	Lodi Area Volunteer Fire De...	10001 - Checking Account		
				60004 - 2% Dues - Training	Amazon: Fire Officer Handbook (Reimburse check #5353)	-165.58
				60004 - 2% Dues - Training	MATC: FF1 Class (Reimburse check #5355)	-240.00
				60004 - 2% Dues - Training	MATC: FF2 Class (Reimburse check #5356)	-240.00
				60004 - 2% Dues - Training	MATC: Fire Officer Class (Reimburse check #5357)	-80.00
TOTAL						-725.58
Check	5877	11/12/2019	Madison Gas & Electric	10001 - Checking Account	Acct #: 10289510	
				61022 - Utilities - Natural Gas	Budget Plan - Amount Due 11/14/2019	-183.00
TOTAL						-183.00

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Lodi Area Fire Department Check Detail October 10 through November 13, 2019

Type	Num	Date	Name	Account	Memo	Paid Amount
Check	5878	11/12/2019	Rennert's Fire Equipment S...	10001 - Checking Account		
				63005 - Vehicle Repair & Maintenance	41496: Unit E10 (Complete Preventative Maintenance)	-959.82
				63005 - Vehicle Repair & Maintenance	41496: Unit E12 (Complete Preventative Maintenance)	-1,025.22
				63005 - Vehicle Repair & Maintenance	41496: Unit R13 (Complete Preventative Maintenance)	-698.02
				63005 - Vehicle Repair & Maintenance	41496: Unit T14 (Complete Preventative Maintenance)	-610.99
				63005 - Vehicle Repair & Maintenance	41496: Unit T15 (Complete Preventative Maintenance)	-563.45
TOTAL						-3,857.50
Check	5879	11/12/2019	Town of Lodi (V)	10001 - Checking Account		
				65004 - Finance Administration	2019 Bookkeeping Services	-1,500.00
TOTAL						-1,500.00
Check	5880	11/12/2019	US Cellular	10001 - Checking Account	Acct #: 851380533	
				62001 - Cell Phones & I-Pads	0338319732: Phone service 10/26/19 - 11/25/19	-174.26
TOTAL						-174.26
Check	100150	11/05/2019	Annen, Robert W	10001 - Checking Account		
				66002 - Wages - Fire Chief	Pay Period: 10/01/19 - 10/31/19	-1,069.81
TOTAL						-1,069.81

***LODI AREA FIRE DISTRICT
FIRE COMMISSION AGENDA***

**Lodi Area Fire Department
Disbursements Summary
for Fire Commission Authorization**

Oct 10 - Nov 13, 2019

Count	Type	Begin #	End #	Amount
4	Electronic Payments	EP0021	EP0024	\$587.66
12	Checks - Associated Bank	5869	5880	\$10,153.01
1	KMA Paychecks - Associated Bank	100150	100150	\$1,069.81
17	Disbursements Totaling:			\$11,810.48

LODI AREA FIRE DISTRICT FIRE COMMISSION AGENDA

1:38 PM
11/12/19

Lodi Area Fire Department Deposit Detail October 10 through November 13, 2019

Type	Num	Date	Name	Account	Memo	Amount
Deposit		10/14/2019		10001 - Checking Account	Deposit	1,275.00
			City of Lodi	42001 - Fire Runs - City of Lodi	CL-2019-09: Fire Run #77 - EMS Assist	-425.00
			City of Lodi	42001 - Fire Runs - City of Lodi	CL-2019-09: Fire Run #78 - EMS Assist	-425.00
			City of Lodi	42001 - Fire Runs - City of Lodi	CL-2019-09: Fire Run #80 - CO Alarm Activation	-425.00
TOTAL						-1,275.00
Deposit		10/31/2019		10002 - Money Market Account	Interest	0.74
				43001 - Interest Revenue	Interest	-0.74
TOTAL						-0.74
Deposit		11/12/2019		10001 - Checking Account	Deposit	2,125.00
			City of Lodi	42001 - Fire Runs - City of Lodi	CL-2019-10: Fire Run #83 - Natural Gas Leak	-425.00
			City of Lodi	42001 - Fire Runs - City of Lodi	CL-2019-10: Fire Run #84 - Fire Alarm Activation	-425.00
			City of Lodi	42001 - Fire Runs - City of Lodi	CL-2019-10: Fire Run #86 - Fire Alarm Activation	-425.00
			City of Lodi	42001 - Fire Runs - City of Lodi	CL-2019-10: Fire Run #87 - Residential Smoke Alarm Activation	-425.00
			City of Lodi	42001 - Fire Runs - City of Lodi	CL-2019-10: Fire Run #89 - Natural Gas Leak	-425.00
TOTAL						-2,125.00
Deposit		11/13/2019		10001 - Checking Account	Deposit	13,688.50
			Town of West Point	40003 - Assessment - Town of West...	2019 Assessment - 2nd Installment	-11,077.50
			Town of Lodi	42002 - Fire Runs - Town of Lodi	TL-2019-10: Fire Run #82 - Arcing Power Lines	-425.00
			Town of Lodi	42002 - Fire Runs - Town of Lodi	TL-2019-10: Fire Run #85 - Motor Vehicle Accident	-425.00
			Town of Lodi	42002 - Fire Runs - Town of Lodi	TL-2019-10: Fire Run #88 - Motor Vehicle Accident	-425.00
			Town of Lodi	42002 - Fire Runs - Town of Lodi	TL-2019-10: Fire Run #90 - LP Gas Leak	-425.00
			Town of Lodi	42002 - Fire Runs - Town of Lodi	TL-2019-10: Fire Run #92 - Motor Vehicle Accident	-425.00
			Society Insurance	66009 - Insurance - Workers Comp	Refund Credit after Final Audit (WP15028078-3: 09/10/18 - 09/10/...	-486.00
TOTAL						-13,688.50

LODI AREA FIRE DISTRICT FIRE COMMISSION AGENDA

Lodi Area Fire Department 2019 Revenues & Expenses November 13, 2019

Acct #	REVENUES Account	Nov 1 - 13 2019	October 2019	Year to Date	Budget 2019	Budget Available	Budget % Used	Year % Done
	ASSESSMENT REVENUES:							
	Assessment - City of Lodi			44,310	44,310	0	100%	87%
	Assessment - Town of Lodi			44,310	44,310	0	100%	87%
	Assessment - Town of West Point	11,078		22,155	22,155	0	100%	87%
	Total: Assessment Revenues	11,078	0	110,775	110,775	0	100%	87%
	INTERGOVERNMENTAL REVENUES:							
	2% Fire Dues			36,315	30,000	(6,315)	121%	87%
	Total: Intergovernmental Revenues	0	0	36,315	30,000	(6,315)	121%	87%
	OPERATIONAL REVENUES:							
	Fire Runs - City of Lodi	2,125	1,275	12,750	11,050	(1,700)	115%	87%
	Fire Runs - Town of Lodi	2,125	2,975	18,395	17,850	(545)	103%	87%
	Fire Runs - Town of West Point		425	4,675	5,950	1,275	79%	87%
	Fire Runs - From Others (DNR)			305	0	(305)	#DIV/0!	87%
	Total: Operational Revenues	4,250	4,675	36,125	34,850	(1,275)	104%	87%
	NON-OPERATIONAL REVENUES:							
	Interest Revenue		1	12	10	(2)	117%	87%
	Grant Revenue			0	0	0	#DIV/0!	87%
	Miscellaneous Revenue			210	448	238	47%	87%
	Total: Non-Operational Revenues	0	1	222	458	236	48%	87%
	TRANSFER IN:							
	Transfer In			0	0	0	#DIV/0!	87%
	Total: Transfer In Revenue	0	0	0	0	0	#DIV/0!	87%
	Total Revenues	15,328	4,676	183,437	176,083	(7,354)	104%	87%

Acct #	EXPENSES Account	Nov 1 - 13 2019	October 2019	Year to Date	Budget 2019	Budget Available	Budget % Used	Year % Done
	2% FIRE DUES EXPENSES:							
	2% Fire Dues - Equipment Purchases	944		8,019	13,835	5,816	58%	87%
	2% Fire Dues - Fire Inspection			8,637	7,800	(837)	111%	87%
	2% Fire Dues - Fire Prevention		2,091	2,091	1,500	(591)	139%	87%
	2% Fire Dues - Training	726		1,372	8,200	6,828	17%	87%
	Total: 2% Fire Dues Expenses	1,670	2,091	20,119	31,335	11,216	64%	87%
	BUILDING EXPENSES:							
	Building - General Supplies		19	81	0	(81)	#DIV/0!	87%
	Building - Repair & Maintenance	93	9	487	7,969	7,482	6%	87%
	Building - Improvements			0	0	0	#DIV/0!	87%
	Building - Contingency Fund			0	0	0	#DIV/0!	87%
	Building - Storage Unit Rental			885	0	(885)	#DIV/0!	87%
	Station - Cable Television	66	66	641	810	169	79%	87%
	Station - Internet	75	75	670	805	135	83%	87%
	Station - Telephone	31	31	313	385	72	81%	87%
	Utilities - Electric		232	2,304	3,330	1,026	69%	87%
	Utilities - Natural Gas	183	183	1,327	2,500	1,173	53%	87%
	Utilities - Water & Sewer		113	884	1,170	286	76%	87%
	Total: Building Expenses	449	728	7,591	16,969	9,378	45%	87%
	EQUIPMENT EXPENSES:							
	Cell Phones & I-Pads	174	189	2,169	2,400	231	90%	87%
	Personal Protection Equipment			5,685	11,770	6,085	48%	87%
	Equipment Repair & Maintenance			0	0	0	#DIV/0!	87%
	Pagers & Radios			85	0	(85)	#DIV/0!	87%
	Uniform Expense			0	1,500	1,500	%	87%

***LODI AREA FIRE DISTRICT
FIRE COMMISSION AGENDA***

LODI AREA FIRE DISTRICT FIRE COMMISSION AGENDA

		Total: Equipment Expenses	174	189	7,939	15,670	7,731	51%	87%
Acct #	EXPENSES Account	Nov 1 - 13 2019	October 2019	Year to Date	Budget 2019	Budget Available	Budget % Used	Year % Done	
	VEHICLE EXPENSES:								
	Vehicle Fuel	558	170	2,405	4,000	1,595	60%	87%	
	Vehicle Equipment			1,490	0	(1,490)	#DIV/0!	87%	
	Vehicle Equipment Repair & Maintenance		137	1,325	7,548	6,223	18%	87%	
	Vehicle Radios & Communications			0	3,200	3,200	%	87%	
	Vehicle Repair & Maintenance	5,802	7,139	28,806	15,100	(13,706)	191%	87%	
	Vehicle Replacement Fund			0	0	0	#DIV/0!	87%	
	Total: Vehicle Expenses	6,360	7,446	34,026	29,848	(4,178)	114%	87%	
	GENERAL OPERATIONS EXPENSES:								
	Bank Service Charges		3	31	0	(31)	#DIV/0!	87%	
	Disposable Supplies			0	0	0	#DIV/0!	87%	
	Dues & Subscriptions			125	0	(125)	#DIV/0!	87%	
	Finance Administration	1,500		1,500	1,500	0	100%	87%	
	Insurance - Building, Vehicle, Equip & Gen Liability			10,804	15,500	4,696	70%	87%	
	Miscellaneous Expense			10	0	(10)	#DIV/0!	87%	
	Office Supplies & Expense			1,033	2,000	967	52%	87%	
	Safety Program			0	250	250	%	87%	
	Software Expense			0	0	0	#DIV/0!	87%	
	Technical Rescue			0	750	750	%	87%	
	Total: General Operations Expenses	1,500	3	13,503	20,000	6,497	68%	87%	
	PERSONNEL EXPENSES:								
	Fire Commission Stipends			0	1,300	1,300	%	87%	
	Wages - Fire Chief	1,070	1,070	10,698	14,000	3,302	76%	87%	
	Wages - Assistant Fire Chiefs (2)			0	3,800	3,800	%	87%	
	Wages - Captains (4)			0	4,000	4,000	%	87%	
	Wages - Firefighters			0	32,400	32,400	%	87%	
	Firefighter Appreciation			0	1,300	1,300	%	87%	
	Contribution to Crew Funds			2,000	0	(2,000)	#DIV/0!	87%	
	Insurance - Disability			1,359	0	(1,359)	#DIV/0!	87%	
	Insurance - Workers Compensation	(486)		3,288	0	(3,288)	#DIV/0!	87%	
	Medical Expense			0	400	400	%	87%	
	Payroll Processing Fees	54	54	715	0	(715)	#DIV/0!	87%	
	Payroll Taxes (FICA)	186	186	15,096	4,060	(11,036)	372%	87%	
	Unemployment Compensation Tax			50	1,000	950	5%	87%	
	Total: Personnel Expenses	824	1,310	33,205	62,260	29,055	53%	87%	
	TRANSFER OUT:								
	Transfer Out			0	0	0	#DIV/0!	87%	
	Total: Other Financing Uses Expenditures	0	0	0	0	0	#DIV/0!	87%	
	Total Expenses	10,977	11,767	116,383	176,082	59,699	66%	87%	

Acct #	NON-OPERATING BUDGET EXPENSES Account	Nov 1 - 13 2019	October 2019	Year to Date	Budget 2019	Budget Available	Budget % Used	Year % Done
	CAPITAL EXPENDITURES:							
				0	0	0	#DIV/0!	87%
				0	0	0	#DIV/0!	87%
				0	0	0	#DIV/0!	87%
	Total: Capital Expenditures	0	0	0	0	0	#DIV/0!	87%
	Total Non-Operating Budget Expenses	0	0	0	0	0	#DIV/0!	87%

LODI AREA FIRE DISTRICT FIRE COMMISSION AGENDA

Lodi Area Fire Department Bank Accounts & Fund Balances Summary October 31, 2019

Bank Accounts					
	Begin Month	Plus Deposits	Less Withdrawals	End Month	Interest Rate
<u>Associated Bank</u>					
General Checking	208,051.01	4,675.00	(11,766.89)	200,959.12	-
Money Market	10,910.19	0.74	-	10,910.93	0.08%
<u>Associated Bank - Volunteer Crew Funds</u>					
Money Market	1,001.69	0.07	-	1,001.76	0.08%
Totals	219,962.89	4,675.81	(11,766.89)	212,871.81	

Fund Balances					
	2013 Actual	2014 Actual	2015 Actual	2016 Actual	Cumulative Totals
<u>Equipment Funds - Received from</u>					
City of Lodi	18,680.00	18,680.00	18,680.00	-	56,040.00
Town of Lodi	18,680.00	18,680.00	18,680.00	18,680.00	74,720.00
Town of West Point	9,340.00	9,340.00	9,340.00	9,340.00	37,360.00
<u>Equipment Funds (Received) Total</u>	46,700.00	46,700.00	46,700.00	28,020.00	168,120.00
Fund Created in 2013; City of Lodi Paid 2013-2015; Towns Paid 2013-2016; Fund Discontinued in 2017					

6. 2020 BUDGET

Heckel/City of Lodi – 2020 Budget Passed
 Matt Zeman/Town of West Point – 2020 Budget Passed
 James Brooks/Town of Lodi – Budget Passed

All three municipalities have approved the 2020 budget.

7. FIRE COMMISSION PROTOCOL CHANGES

Brooks – I have put great work into both Intergovernmental Agreements to mirror each other and get some vital information that was struck from the current LAFD Intergovernmental Agreement. When the Town of Lodi Voted on the Intergovernmental Agreements my motion was for the them to sunset at a 6 month period which means they must be voted on again. The reason for this was 2 part, vital information was struck from the agreements and we were not even sure if we were voting on the correct agreements because as we later found out we may have voted on an agreement that was not completed because they were not marked. Fire Commission Protocol Changes will need to wait until the Intergovernmental Agreements are completed because some information that is contained in that document must come from the Intergovernmental Agreements and they are not in there mostly completed form.

LODI AREA FIRE DISTRICT FIRE COMMISSION AGENDA

8. ELECTIONS

A. Treasurer

B. Secretary

The Treasurers position will be removed from the agenda next month because Paege Heckel has been voted on and approved for that position in the past. The Secretary position will be placed up for a vote at the next meeting and will be decided on provided we have all members in attendance.

🚩 *Brooks/Cable motion to table until the full board is present M/C 5-0*

9. ENGINE 10

Chief Annen - The truck committee is put together and they will be starting work on it. They will start meeting in January and once the committee has met several times, I will then come in and sit down with them. I have not at this point because I don't want the crew to think the new truck is what I want and this is what we all need., I want this to be impartial.

Zeman, what's the truck committee for? Engine 10 can't be a front-line engine in about 3 years, Engine 12 will need to take that position. Engine 10 has cost us about \$80,000.00 over the last 5 years and we are assessing its whether it's feasible to continue to run the engine.

We will be specking out a new truck for our current station size along with an engine for a building with standard size bays. We may be move Engine 10 to the reserve engine because of reliability concerns.

We are planning for the future of LAFD.

10. FIRE CHIEF REPORT

**LODI AREA FIRE DISTRICT
FIRE COMMISSION AGENDA**

LODI AREA FIRE DEPARTMENT

LODI FIRE CHIEF REPORT NOVEMBER 13, 2019

A. BUILDING UPDATE(S)

- **No building updates to report at this time.**

B. FIRE CALL REPORT(S)

CALLS FOR NOVEMBER:

City of Lodi – 2

#94 – 10/20/19 1:50 am Natural Gas Leak, 100 Block of S. Main. E12 responded.

#97 – 11/1/19 10:25 pm Fire Alarm Activation, 800 Block of N. Main St. E12, B16, S13 responded.

Town of Lodi – 4

#93 – 10/12/19 9:16 pm Electrical Burning Smell, North Lake Pt. Dr. E12, S13 responded.

#95 – 10/25/19 5:57 am Natural Gas Leak, S. County Line Rd. E12, S13 responded.

#98 – 11/03/19 4:18 pm Motor Vehicle Accident, Kohn Rd. E12, S13, B16 responded.

#99 – 11/03/19 5:35 pm Motor Vehicle Accident, Highway 60/Lindsay Rd. E12, B16, S13 responded.

Town of West Point – 1

#96 – 10/27/19 3:54 pm Motorcycle Accident, Highway 60/Hannemann. E12, S13, B16 responded.

Total calls for 2019: 99

- **City of Lodi: 36**
- **Town of Lodi: 48**
- **Town of West Point: 10**

MUTUAL AID: 5

- ❖ **Arlington: 1**
- ❖ **Sauk: 1**
- ❖ **Merrimac: 1**
- ❖ **Dane: 2**

C. OTHER STATUS REPORT(S)

- Gun Raffle was held 11/9/19.
- One new applicant will interview in 1/2019. Person is already trained.
- Yearly truck maintenance was completed the week of 10/28/19, some repairs required on E10 & E12, everything else checked out ok.

LODI AREA FIRE DISTRICT FIRE COMMISSION AGENDA

D. UPCOMING EVENT(S)

- LAFD Holiday party 1/11/20. Commission members & significant others are invited to attend. I will send out a formal e-mail to all commission members asking for a head count and what kind of meal they want.
- LAFD points year ends 11/30/19. Will get the final points/pay to Jay so he can work on getting payroll done the first week or so of December.

E. Other issues the Fire Chief wishes to bring to the attention of the Fire Commission **

- Wednesday's are going to be difficult for me now through March. I coach my daughter's U10 hockey team in Sauk, practice time on Wednesday's is 6:00 pm. So, meetings will hopefully be quick, or I will have to excuse myself early, or have a Chief officer sit in for me for the 2nd half of meetings.

*Fire Chief report prepared by:
Lodi Fire Chief
Bobby Annen*

No action by the Fire Commission can be taken on any issue or question brought up with the following designated mark ** on the fire chief report. If action is needed it will be placed on a future agenda for discussion and possible action.

***LODI AREA FIRE DISTRICT
FIRE COMMISSION AGENDA***

11. OTHER QUESTIONS FROM COMMISSION MEMBERS **

None at this time

12. FUTURE AGENDA ITEMS

Payroll

Secretary position

13. ADJOURN

Heckel/Cable Motion to adjourn M/C Unanimous

Agenda Prepared by:

Town of Lodi Supervisor I

Lodi Fire Commission Secretary

James P. Brooks

The Fire Commission welcomes public input on any agenda or non-agenda topic, but will not discuss or take action on any topic that is not on the agenda. The Fire Commission reserves the right to limit the duration of citizen statements and will not engage in debate with a citizen presenter. At the sole discretion of the Commission Chair, a citizen or a member of the Fire Department may be recognized for a brief statement during discussion on an agenda topic. Fire Department members who wish to speak on an agenda topic should speak with the Fire Chief in advance and must be called upon by the Fire Chief. The Fire Commission Chair may or may not decide to recognize a member of the Fire Department who has been called upon by the Fire Chief. To designate the item(s) on the agenda this paragraph speaks of is designated by the following mark *. If action is needed it will be placed on a future agenda for discussion and possible action.

No action by the Fire Commission can be taken on any issue or question brought up with the following designated mark ** on the agenda. If action is needed it will be placed on a future agenda for discussion and possible action.