

Town of Lodi

Park Commission Minutes

September 18, 2019

1. **Call to Order** – Meeting was called to order at 5:00 pm; meeting properly noticed.
2. **Roll Call** – James Brooks, Peg Ford, Neil Heskin, Mike Linak, Nancy Mitchell. Also Present: Roger Henn
3. **Citizen Input** – None
4. **Roger Henn Public Works Director “To Do” List** – Items in yellow on list are new items; blue are completed or have been worked on.
 1. **ALL PARKS:** Leaf Pick Up; after discussion it was decided to keep the bagger for mower for this year and see how it is used. Discussion was had regarding purchasing a \$400 mulcher kit for mower; *J. Brooks/N. Mitchell moved to purchase kit, motion approved 5/0.*
 2. **Kalscheur:** A. Remove shrub by park sign; B. Stain park bench – as time permits; C. Check seesaw for safety; D. Replace table; E. Sand – take off list; F. Tree Trimming – prioritize all tree trimming and get quotes; G. Tree Removal – ongoing.
 3. **Arbor Valley:** A. Prioritize with other tree trimming; B. Trash Can – move when time permits; C. Sign – will work on sign consistency for all parks; D. Park Rules; *J. Brooks/ N. Mitchell moved to approve purchase of Park Rules signs for any park that does not currently have a sign, motion carried 5/0.*
 4. **Michael Park:** A. Soccer nets, ok; B. Trim trees-part of prioritization of tree trimming; C. Sink Hole – complete; D. Electric Meter- needs immediate attention; get electrician bid and lock on it; E&F - painting of older playground equipment, Peg is working on this; G. Stain Tables – when time permits.
 5. **Lewis Byrnes:** A. Roof at shelter: *N. Mitchell/J. Brooks moved to approve the bid from Leon’s Roofing of \$5,995.00 with work to be completed after January 1, 2020; motion carried 5/0;* B. Winterization-after October 1; C. Security cameras/keys-have lock smith check out; D. Keys for Equipment Shed-ok; E. Electric Bills – Old Fridge – remove old fridge and freezer, keep newer one; F. Stain Tables – as time permits; G. Dog Waste – move as time permits; H. Potholes- need to budget for dirt in 2020; I. Fill in around ball diamond – budget for 2020.
 6. **Linda Circle:** A. Potholes – as time permits; B. Tree Trimming – part of prioritization; C. Leave shuffleboard area; D. Take down split rail fence.
 7. **Wildenberg Prairie:** A. Take down bat house; B. Move Park Rules sign as time permits; C. Check with Lanzendorf for removal of black top and add new gravel in 2020; D. Benches removed; rebuild and replace in 2020; New trail- James and Mark Prouty walked the trail; 4 to 5 saplings could be removed to extend the trail; this will be done by James and Mark. *J. Brooks/P. Ford moved to extend trail to NE corner marker; motion carried 5/0.*
 8. **Madeline Summers:** It was noted that the Park Commission is not responsible for the schoolhouse, the Town of Lodi is responsible. A/B- Spring projects; C. Hole in side of building ?????; D. Trees- *N. Mitchell/M. Linak moved to accept the K&M quote of \$2,880 for work to be completed this fall; motion carried 5/0;* E. Sheds-remove from list.
 9. **Okee Conservancy:** A. Benches need to be sealed; do in spring 2020; B. Grass removal – take video of area to help determine what needs to be mowed; C. Tree trimming-work ongoing.
 10. **Lake Park (Okee Beach):** A. Continue to work on; B. Buoys in from May to October; Roger will remove.
 11. **Bay Drive:** A. Trees removal -continue; winter work

- 12. Webster Park:** A/B: ok
- 5. Secretary Report** – N. Heskin/N. Mitchell moved to approve the August 14, 2019 minutes as printed; motion carried 5/0.
- 6. Financial Report:**
- a. Payment of Bills: Reviewed; James will check on expenditures as it seems all of Roger's expenses are being charged to Parks.
 - b. 2019 Park Budget – James projected \$55,850 for 2020.
 - c. Park Account Balances – reviewed
- 7. Volunteers** – no report
- 8. Madeline Summers Park:** A. Tree – see previous K&M approval
- 9. Michael Park:** A. Parking Lot Area – spring 2020 project
- 10. Wildenberg Prairie:** A/B: See previous notes above
- 11. Louis Byrnes Shelter:** A. See previous Leon's Roofing approval; B. Sue Benson/Ice Cream Truck – not present, remove from agenda; C. Use of Shelter – remove from agenda.
- 12. Dead Trees Along Trail:** This is by the schoolhouse and will be future work.
- 13. Park Photographs & Website Update:** Neil Heskin will continue to work on this but will wait until new signage is completed.
- 14. Parks Inventory:** work in progress
- 15. Chairman Report:** all things covered
- 16. Other Questions from Commission Members:** none
- 17. Next Meeting Date:** Wednesday, October 9, 2019, 6:30 pm. There will not be a meeting in November, will meet on December 11, 2019 and then again in April 2020.
- 18. Future Agenda Items:** 2020 Budget; Park Signage
- 19. Adjournment:** N. Mitchell/J. Brooks moved to adjourn at 8:45 pm; motion carried 5/0.

Respectfully submitted,

Peg Ford, Secretary