

**TOWN OF LODI
TOWN BOARD MEETING MINUTES
NOVEMBER 2, 2020**

- 1. Call to order & roll call:** Meeting called to order at 6:00 PM by Chairman Henry. Board members present: Brian Henry, James Brooks, Marc Hamilton, Karla Faust; Absent: Aaron Arnold. Also present: Surveyor Jim Grothman (agenda items #3 and #4); Marc & Nancy Reidy (agenda item #4), Terry Jozwiak at 7 PM.
- 2. Citizen Input:** Marc Hamilton – I was at the Town Hall today and April and Adele expressed their and poll workers concerned that weapons are not banned in the Town Hall; I think this should be on a future agenda.
- 3. Certified Survey Map for Bradlee Novotny Parcel 11022-258.16 & 11022-258.17 on Bay Drive. CSM combining these 2 parcels into 1 parcel. NE-NE Section 8 and SE-SE Section 5:**

Grothman – this is a fairly simple matter. The owner wants to combine these 2 parcels so he can build a home basically on the current joint lot line.

Hamilton/Brooks motion to approve Certified Survey Map to combine Parcels 11022-258.16 and 11022-258.17 on Bay Drive; MC 3-0 (temporarily lost Supervisor Faust, technical issues)

Brooks – reading over the documents from Atty. Bechler there are concerns regarding some of the slopes on this property. Atty. Bechler recommends that in the area where there is a 20% slope development should be banned, and erosion and sediment controls followed. Grothman – we have marked the sloped area on the property and there will be no development in that area. I can place a restriction to development in that area on the CSM if you wish.

- 4. Variance & Rezone for Mark & Nancy Reidy Parcel 11022-3 on CTH J. Rezone of 5 acres from Ag-1 Agriculture to RR-1 Rural Residence to allow for the construction of a new single-family residence on a flag lot, and remaining 35 acres will have A-4 Agricultural Overlay district applied on top of the current A-1 Agriculture zoning. Variance to Columbia County Ordinance 16-140-050(A)(4) to allow for a driveway longer than the maximum 1,000 feet in length allowed in that ordinance; SW-NE Section 1:**

Brooks/Hamilton motion to approve rezone per Columbia County Ordinance 16-125-050 of 5 acres from Ag-1 Agriculture to RR-1 Rural Residential to allow for the construction of a new single-family residence, and remaining 35 acres will remain Ag-1 Agriculture with an A-4 Agricultural Overlay District applied on it, and a variance to Columbia County Ordinance 16-140-050(A)(4) to allow for a driveway longer than the maximum 1,000 feet allowed; MC 3-0.

Brooks – the town has in the past said it didn't like these "flag parcels", but I personally don't care. You buy the property you should have a right to build as you wish.

NOTE: Supervisor Faust returned at 6:13 PM.

- 5. Salt for roads winter of 2020-2021:** *Brooks/Faust motion to approve the purchase of 5 pallets from Reinders at an estimated price of \$1,283.80, with up to \$300 extra if needed due to any possible change in salt price since 2019; MC 4-0.*

Note: Goeske to get contact information to Marc and James for Reinders so they can arrange delivery.

5. Appointment of additional 2020-2021 election inspectors: Jill Emmons, William Emmons, Alisha Haakenson, Julie Steiner, Sadie Coons, Paul Radspinner:

Brooks/Faust motion to approve all; MC 4-0.

6. ECCJMC 2021 Budget: Brooks – the ECCJMC is self-sufficient, therefore we don't have to pay anything into it. We are still receiving fines being paid in payments from previous years.

Brooks/Faust motion to approve the 2021 ECCJMC Budget as presented; MC 4-0.

7. Bay Park: Henry – regarding the parking space(s). Brooks – the park was a mess with trees down in the lake and park. We prioritized this park due to life safety issues. There was no area to safely park to visit this park, with a 2.5' drop about 8-10' off the edge of the road. Residents indicated they didn't want this park sold, but improved. We cut down the bad trees and have cleared out most of the trees in the water. We DID obtain all the required WI DNR and Columbia County permits needed for everything we have and are doing. Nearby residents are concerned about people visiting this park that are not from that general area. At the last Park Commission meeting Bay Drive residents Terry Jozwiak and Laura Kruck were present. Jozwiak had an idea of how to make the parking area look more like a park. The commission thought it was a good idea, but not until next Spring. Goeske forwarded to us an issue they have with the drop off at the back of the parking pad. I had Lanzendorf's come in with several loads of dirt which I spread to help with the drop off issue. This solved the problem. The local residents wanted the parking pad removed completely. Hamilton – I've looked at it and it looks quite nice. Karla – what else do you plan on doing to this park? Brooks – the local residents are concerned that the town was going to make this some premier park with swings, etc. We just wanted to make this a safe park and make it look nice. Karla – it seems we've met some of the neighbor's terms. Brooks – we want this park to be simple and maintenance manageable. The reason this is on tonight's agenda is because the residents wanted it on so they could ask that the parking pad be removed.

Hamilton/Henry motion that the parking pad remain at Bay Drive Park; MC 4-0.

8. COVID 19 Expenses: See Attachment A.

Henry – the Road to Recovery and CARES Act set aside \$54,000 for the Town of Lodi to reimburse for Covid-related expenses. We need to order and/or purchase and pay for items must be done by the end of this week!

Hamilton – I had Ben Larrabee come in from Meade's and Lodi Glass for estimates. Lodi Glass could do the drop slot for \$750. For Meade's to do the concrete needed \$4,800, and a drop box (wood) from Hartmann for \$250. This would be accessible 24 hours/day.

Brooks – I've also recommended an AV system so we can do commercial grade webcasting of our meetings. Owl Pro for \$999 and the Kamdawe for \$699.

Brooks – we have not decontaminated any of our parks. One system I looked at was 335 gallon tank for around \$4,000. It could also be used with the water tank at the Transfer Site.

Hamilton – the expenses I've come up with \$5,796 (above). Henry – then with what Brooks has recommended we'd have possibly \$16,000 - \$18,000. This payout is the 3rd one. I've talked to others who've said that some municipalities are buying the strangest things and claiming they're for COVID-19.

Goeske – another possibility is a security camera that would cover the front door and maybe the parking lot.

Hamilton/Faust motion to make these purchases up to the designated CARES ACT designated to the Town of Lodi of \$54,000; and approve transfer of funds from the Undesignated Fund to cover these costs until the Cares Act monies come to reimburse the fund; MC 4-0.

9. 2021 Town of Lodi Budget: Henry – Renee and April went over the budget numbers and found an additional \$4,000 that needs to be added to expenditures. Hamilton – I think it should be put towards paying the truck. Henry – I was thinking of putting it into the Transfer Site Building Fund so we can put heat in the current garage. Brooks – I’d rather see the \$4,000 go towards paying for the truck.

Hamilton/Faust motion that we take the \$4,000 and \$3,000 from the budgeted Parks Funds (\$1,000 each) and pay off the truck loan; MC 4-0.

Brooks/Hamilton motion to approve the 2021 budget with those changes; MC 4-0.

11. Minutes, Financials & Reports:

(a) Town Board Meeting Minutes of 09/20/20 & 10/07/20 meetings: *Henry/Brooks motion to postpone until next meeting; MC 4-0.*

(b) Revenues vs. Expenditures Report thru 10/30/20: Brooks – I’d like to also receive this report on an Excel format.

Henry/Brooks motion to approve as presented; MC 4-0.

(c) Payment of Bills thru 10/30/20: *Brooks/Hamilton motion to approve payment of bills as follows; MC 4-0.*

<i>Electronic Fund Transfers</i>	<i>\$ 10,579.02</i>	
<i>Payroll</i>	<i>\$ 10,409.07</i>	<i>DD1275-DD1282; Checks #24431, 24468, 24469, 24470, 24472</i>
<i>Checks</i>	<i>\$ 91,279.85</i>	<i>Checks #24434 through #24483</i>
<i>TOTAL</i>	<i>\$112,267.94</i>	

(d) Building Reports thru 10/30/20: See Attachment B

12. Chairman/Commission/Committee/Department Reports:

(a) Chairman Report: Renee’s going to work on new financial reports to present to us and get our input.

(b) Plan Commission: met on 10/13/20 re Jacobson, Krueger, Novotny, Reidy

(c) Park Commission: Brooks – met last month and mostly discussed Bay Drive Park; also Conservancy Park. Hamilton – do any of the parks still need to be mowed this year? Brooks – they’re good until Spring.

(d) LAFD Commission: Faust – nothing to report, but I was out of town and missed the meeting. We’re moving our meetings to the 3rd Wednesday of each month starting in November.

(e) LAEMS Commission: nothing to report

(f) **Transfer Site:** Henry – we posted the PWD job, with extended deadline of November 6th. I will send out an email to the board regarding the hiring process. Marc Hamilton will take care of setting up interviews.

13. Upcoming meeting date(s): Set date/time/method for Special Town Meeting & Special Town Board Meeting re: 2021 Budget – 6 PM on Tuesday, November 24th followed by the regular Town Board meeting. Park Commission on November 11th, Fire Commission on November 18th.

14. Future agenda item(s): (1) Hamilton - weapons policy in Town Hall; (2) Hamilton - can we get something done to get the work needed on the Pleasant Valley Ct. drainage yet this fall; our engineer got us in this mess, we need to get the road builders tell us how to fix it; (3) Brooks – Gallagher Road needs to have the 2’ shoulders put in. Currently it violates our ordinances; (4) 2019 Audit report; (5) Hamilton – concern with residents cc: the town attorney in emails; (6) Brooks – rollover of unused 2020 road funds into 2021 roadwork. Goeske to prepare the Resolution for the 11/24 meeting.

15. Adjourn: Brooks/Hamilton motion to adjourn at 7:50 PM; MC 4-0.

April D. Goeske
Clerk-Treasurer

ATTACHMENT A

2020 COVID-RELATED UNBUDGETED EXPENSES				
Date	Num	Name	Memo	Amount
01/29/20	DC0112	US Postal Service	(100) Tailed-Blue Butterfly (2 oz stamps for absentee ballots)	70.00
03/11/20	DC0115	US Postal Service	(20) Tailed-Blue Butterfly @ \$0.70 ea	14.00
03/11/20	DC0115	US Postal Service	(20) Uncle Sam's Hat @ \$0.15 ea	3.00
03/16/20	DC0117	US Postal Service	(200) Tailed-Blue Butterfly @ \$0.70 ea	140.00
03/16/20	DC0117	US Postal Service	(2) US Flag Coils/100 @ \$55.00 ea	110.00
03/18/20	DC0118	US Postal Service	(5) US Flag Coils/100 @ \$55.00 ea	275.00
03/27/20	24129	Cash	Dollar General: Pens for Apr 7 election	6.60
03/24/20	DC0122	US Postal Service	(10) US Flag Coils/100 @ \$55.00 ea	550.00
03/27/20	24131	Tickets & More	14878: (500) EL-122 Absentee Ballot Envelopes	79.50
03/27/20	24131	Tickets & More	14878: (500) #14 Ballot Mailing Envelopes	49.15
	24135	Cash	Dollar General: (8) more packs of pens for Apr 7 election	16.72
04/13/20	24150	Staples Credit Plan	2464587641: Address labels (1/2 to Elections)	5.80
			2465108791: Address labels, envelopes & sheet protectors (1/2 to Elections)	
04/13/20	24150	Staples Credit Plan		104.91
	DC0129	US Postal Service	(10) US Flag Coils/100 @ \$55.00 ea	55.00
09/14/20	24408	Tickets & More	2000 #14 Outgoing election envelopes	326.00
09/14/20	24408	Tickets & More	2000 #12 Incoming election envelopes	240.00
09/23/20	24418	Tickets & More	Inv. 15151: 1,000 absentee ballot instruction sheets	49.50
		Staff	Presidential Election above Budget	3,425.25
		Koltes	drop box	61.48
		Adele	Presidential Election above Budget	3,442.00
		Renee	WEC & R2R prep	300.00
				9,323.91
				(2,730.00)
				6,593.91

03/10/20	24118	VISA (Settlers Bank)	Amazon: Microsoft Surface Pro 7, Arc mouse, screen protector	998.28
03/10/20	24118	VISA (Settlers Bank)	Best Buy: Surface Pro keyboard	154.01
03/24/20	DC0121a	Amazon Marketplace	Tablet #1	774.74
03/24/20	DC0121b	Amazon Marketplace	Tablet #2 (RETURNED for CREDIT; Refund received 06-29-20)	774.74
03/24/20	DC0121c	Amazon Marketplace	Keyboard #1	133.97
03/24/20	DC0121d	Amazon Marketplace	Keyboard #2	133.97
03/26/20	DC0123a	Amazon Marketplace	Tablet Accessory #1	189.31
03/26/20	DC0123b	Amazon Marketplace	Tablet Accessory #2	189.31
06/11/20	24259	VISA (Settlers Bank)	Lodi Post Office: Send tablet computer back to Amazon	17.25
08/20/20	24372	VISA (Settlers Bank)	Surface Pro 7	963.80
08/20/20	24372	VISA (Settlers Bank)	Surface Pro 7 protection plan fee (3 year)	253.19
08/20/20	24372	VISA (Settlers Bank)	Credit Voucher (sales tax on Surface Pro)	(49.50)
08/20/20	24372	VISA (Settlers Bank)	Credit Voucher (protection plan fee)	(253.19)
09/21/20	24411	Brooks, James	Surface Pro 7 Patinum+Blk CV	842.94
09/21/20	24411	Brooks, James	Surface Pro 7 Patinum+Blk CV	842.94
09/21/20	24411	Brooks, James	Surface Pro 7 Patinum+Blk CV	842.95
09/21/20	24411	Brooks, James	Surface Pro 7 Patinum+Blk CV	842.95
07/17/20	24326	Remote Technologies Inc.	IT Support	1,944.00
10/01/20	24459	Remote Technologies Inc.	IT Support	3,337.40
		Baker Tilly	R2R agreement	1,200.00
11/03/20		Meade Concrete	T.H. - COVID friendly drop box	4,800.00
11/03/20		Automatic Entrances	Stanley magic Door	2,290.00
11/03/20		Lodi Glass Hartmann	Front Door aluminum slot	746.00
11/03/20		Woodworks	Stand for Drop Box	250.00
11/03/20		Remote Technologies	IT support for Board computers and remote connection	1,470.25
11/03/20		Sprayer Depot	Sanitation Sprayer for Parks	7,369.00
11/03/20		James Brooks	Surface Pro 7 Patinum+Blk CV	1,085.60
11/04/20		Traffic Safety	Cones, Drums	1,258.69
11/04/20		Meeting owl pro	Town Hall Video Conference Camera	1,046.38
				34,448.98
	24148	Koltes Lumber Company	A399501: Clorox cleaner, Lysol spray, Paper towels	35.25
06/01/20	DC0130	Masks by Whizley.com	COVID-19 Face Masks	67.66
				102.91
				41,145.80

CAT

- A** Purchases of services or equipment to facilitate telework by public employees
- B** Cleaning, sanitizing and other costs of Covid-19 mitigation in public areas & facilities
- C** Medical and protective services and equipment, including PPE

ATTACHMENT B

TOWN OF LODI BUILDINGS PERMITS ISSUED:					
			2020	thru 10/26/20	
DATE	#	ISSUED TO	ADDRESS	CONST. VALUE	FOR
01/09/20	01	JOHN HARTUNG	W11250 Red Cedar	\$40,000	deck
01/13/20	02	LUCKYS OKEE REAL ESTATE LLC	W11579 County Rd V	\$50,000	commercial addition/remodel
01/24/20	03	BRYANT KEARNEY	W10500 CTH J	\$25,000	kitchen/bath remodel

02/04/20	04	MATT & VICTORIA HARMON	Michael Drive	\$0	driveway
02/11/20	05	TERRY BUHLER	W11549 Island View	\$50,000	finish basement
02/20/20	06	RORY PATCHIN	Red Cedar Dr.	\$0	access/driveway
02/24/20	07	JOE & LAURA BREMER/Acker Builders	Lot 26 Arbor Valley	\$0	access/driveway
02/26/20	08	CHRISTIAN WOOD / TERESE CARR	N2762 Demyneck	\$1,500	alterations
02/26/20	09	FITZ'S ON THE LAKE/Action Electric	W11602 CTH V	\$3,000	electrical upgrade
03/02/20	10	BILL McINERNEY/High Point Electric	N2815 N. Lake Point	\$3,000	electrical upgrade
03/04/20	11	TOMAS & JEAN WINTER	W10949 Arbor Valley	\$10,000	basement finish
03/12/20	12	DANIEL & JULIE MERK	N2747 N. Lake Point	\$490,000	remodel deck/porch
03/12/20	13	KEVIN & KATHRYN SOPHA	N1912 STH 113	\$1,000	sign
03/12/20	14	MARK SKORCZEWSKI	N1362 Hillestad	\$30,260	solar pv
03/13/20	15	JOSHUA & BRITTANIE DEMPSEY	W10957 Bayview	\$15,900	bathroom remodel
03/18/20	16	TODD ANDERSON	W10716 E. Harmony	\$15,000	attached garage
03/19/20	17	BRAD COOK	W11037 W. Harmony	\$100,000	whole house rehab
03/23/20	18	RICHARD & JAQUELINE WEHRENBURG	W11033 N. Lake Point Dr.	\$257,000	NEW SINGLE FAMILY HOME
03/24/20	19	MARK & ELAINE SCHMID	W11290 Red Cedar	\$150,000	addition/remodel
03/25/20	20	BILL & KATHY SELLNER	N681 CTH Y	\$7,600	interior remodel
03/31/20	21	JAY GAWLIKOSKI	W10911	\$5,000	alterations
03/31/20	22	JAMES HELLENBRAND	N1792 Ryan	\$15,000	Ag roof
04/10/20	23	BILL & KATHY SELLNER	N681 CTH Y	\$24,000	garage addition
04/14/20	24	WINNEQUAH GUN CLUB	N2211 LANG	\$1,000	electrical upgrade
04/16/20	25	MATTHEW & KIMBERLY BOYER	W10912 Eagle	\$20,000	boathouse
04/16/20	26	TERRY & JEAN THOMPSON	W10784 E. Harmony	\$4,000	fence
04/20/20	27	BRAD COOK (Cook Family Trust)	W11037 W. Harmony	\$20,000	addition & service upgrade
04/20/20	28	WILLIAM & SUSAN PFEIL	N2561 CTH V	\$10,000	shed
04/27/20	29	MATTHEW & VICTORIA HARMON	N2565 Michael Dr.	\$350,000	NEW SINGLE FAMILY HOME
04/27/20	30	MATTHEW & VICTORIA HARMON	N2565 Michael	\$45,000	detached garage
04/29/20	31	DAVID & MARGARET KLANTE	W11434 Red Cedar	\$61,000	basement finish
05/05/20	32	MICHAEL & AMANDA REISNER	W10535 River	\$3,000	fence
05/06/20	33	JESSICA OSTRANDER	W10558 River	\$25,000	covered deck
05/06/20	34	DANIEL & REBEKAH HELLENBRAND	W11103 Pollock Rd.	\$485,000	NEW SINGLE FAMILY HOME
05/12/20	35	JAMES & SHIRLEY SCHOMMER	W11440 Bay	\$2,500	replace deck boards
05/26/20	36	THOMAS & NICOLE BUSHMAN	W10583 E. Harmony	\$1,500	deck
05/26/20	37	KENNETH & LORA NAKATEN	N2641 CTH V	\$1,200	electrical upgrade
05/26/20	38	ROBIN ROBERTS	W10930 CTH V	\$100,000	Ag pole shed
05/26/20	39	JASON & HEATHER RASMUSSEN	W11241 CTH V	\$30,000	pole shed
05/27/20	40	ROGER & DONNA WETZEL	W11521 CTH V	\$1,200	replace deck boards
06/09/20	41	RORY & KAREN PATCHIN	W11380 Red Cedar Dr.	\$1,200,000	NEW SINGLE FAMILY HOME
06/15/20	42	MARK SCHAAP	W10311 County Road K	\$390,000	NEW SINGLE FAMILY HOME
06/15/20	43	JAMES & BARBARA ATTOE	W11057 Rodney Dr.	\$185,000	NEW SINGLE FAMILY HOME
06/15/20	44	TIMOTHY & JENNIFER RAKE	N1841 Kohn	\$50,112	PV install
06/17/20	45	ALEX FRYMAN & SARAH HAWKS	W10947 Bayview	\$100,000	remodel
06/18/20	46	JAY GAWLIKOSKI	W10911 Bayview	\$1,200	service upgrade
06/24/20	47	PETER FRANKLIN & JULIE CARTER	W11030 CTH V	\$1,500	shed
07/06/20	48	JARED RYAN	N2281 Cactus Acres	\$35,500	shed
07/08/20	49	MARK HARRING	W11593 Demyneck	\$5,500	remodel
07/08/20	50	MARK SCHIRRA & GRACE STOHINSKI	N892 Lodi	\$106,000	addition
07/15/20	51	BONNIE DELAP	W10674 CTH J	\$56,000	basement finish
07/21/20	52	JOE & LAURA BREMER	W10930 Arbor Valley	\$441,313	NEW SINGLE FAMILY HOME
07/21/20	53	JASON & SHARRON WIPPERFURTH	N1645 Brothertown	\$46,000	basement finish
07/21/20	54	SCOTT BOLICK & BRITTANY LOTHE	W11395 CTH V	\$5,000	deck resurface

07/23/20	55	ERIC & LEAH ROHNER	N2078 Real Short	\$3,000	shed
07/27/20	56	ADRIAN & KIRSTEN ADSHEAD	N2473 Rapp	\$18,000	deck
08/03/20	57	JEFFREY & CYNTHIA ZUELKE	W11361 CTH V	(\$73,100)	raze home (due to fire)
08/03/20	58	ZACHARY STONE	N1420 Fair	(\$137,900)	raze home
08/04/20	59	CHAD WOLTER	W10911 Lake Point	\$1,200	electrical upgrade
08/05/20	60	JEFFREY & CYNTHIA ZUELKE	W11361 CTH V	\$500	temporary electrical service
08/12/20	61	MICHAEL & EMILY INGALLS	N2134 Shamrock	\$0	access/driveway
08/13/20	62	STICKY BAY LLC/Robin Roberts	W10930 CTH V	\$2,000	electric/hvac
08/17/20	63	JAMES HELLENBRAND	N1792 Ryan	\$25,000	plumbing
08/19/20	64	DANIEL SCOTT & MEGHAN EGGERS	W10670 Gallagher	\$1,000	fence
08/24/20	65	MARTIN & RITA O'BRIEN	N2116 Shamrock Rd.	\$375,000	NEW SINGLE FAMILY HOME
08/26/20	66	STEVEN & PEGGY TENNANT	N2148 Okee Bay	\$41,738	PV system
08/26/20	67	KLEIN-LITSHEIM REVOCABLE TRUST	W9839 CTH K	\$170,000	remodel/addition
08/26/20	68	JON & CHRISTINE PLUMER	W11404 High Point	\$59,000	addition
08/26/20	69	SHEILA KURT / ANDREW SMITH	W11208 State Road 60	\$342,000	NEW SINGLE FAMILY HOME
08/31/20	70	CHRISTIAN WOOD / TERESE CARR	N2762 Demynck	\$2,000	deck
09/02/20	71	MICHAEL & EMILY INGALLS	N2134 Shamrock Rd.	\$215,000	NEW SINGLE FAMILY HOME
09/03/20	72	LAKEWIS LLC / WILLIAM DEHAAN	W11105 Linda Circle	\$162,000	2nd floor addition
09/03/20	73	CHRISTIAN WOOD / TERESE CARR	N2762 Demynck	\$7,000	kitchen remodel
09/18/20	74	BRYAN & MOLLIE RUD	N2088 Real Short	\$3,700	shed
09/21/20	75	TOM & KAREN JOHNSON	N2599 Michael	\$2,786	fence
09/24/20	76	BILL & KATHY SELLNER	N681 CTH Y	see 20-20	remodel revised
09/29/20	77	DAVID & AMY YOUNG	W11373 High Point	\$33,000	replace decking & railings
09/29/20	78	BURHOP'S LAKESIDE LODGE	W11610 CTH V	\$2,000	commercial electric
10/07/20	79	BURKLIN NIELSEN	W10792 CTH J	\$18,000	shed
10/16/20	80	MARK & JUDITH STEWART	W10662 E. Harmony	\$8,500	general install
10/19/20	81	MATT SCHREINER	N2630 Summerville Park	\$2,000	fireplace
10/21/20	82	JOHN & DEBORAH MANCHESTER	N2848 Summerville Park	\$60,000	boathouse
10/26/20	83	MIKAELA CARNEY	N2715 Cross	\$5,000	fence
10/26/20	84	CELESE J. SCIMO 1998 TRUST	N2777 Demynck	\$100,000	total house remodel/deck

6,525,209