

TOWN OF LODI
TOWN BOARD MEETING MINUTES*
MAY 5, 2020

1. Call to order, roll call: Meeting called to order by Chairman Henry via Zoom @ 6:00 p.m. Town Board members present: Brian Henry, James Brooks, Aaron Arnold, Marc Hamilton, Karla Faust (6:00-7:30 only). Staff present: Public Works Director Roger Henn, Clerk-Treasurer April Goeske. Public: Kay Wetzel, Neil Heskin, Carol Davison, John Madden, Laura Kruck, Jim Wartinbee, Corey Stark, Roberta Arnold.

2. Public Input: Chairman Brian Henry welcomed new Supervisor 3 Marc Hamilton and Supervisor 4 Karla Faust.

Neil Heskin – regarding the latest round of road repairs on STH 113. Don’t know where those guys are trained but they are doing the worst job of patching in little sections rather than the entire area that needs to be patched.

Jim Wartinbee – moved here last May and wondering about the status of N2696 Summerville Park Road (Onsgard/Kline). Henry – it’s under court orders right now with deadlines that need to be met by owner. Taking some time due to court hearings during Covid-19 being postponed or done electronically.

Corey Stark – can we get a “No Power Loading” sign at the Eagle Drive Boat Launch? It’s a no wake area, and most boaters don’t power load, but there are those that still do. Causes damages to nearby piers. Henry – that can be put on the next Town Board agenda. Stark - the WI DNR said they’d pay for 50% of repairs and/or signs at that boat launch.

End: 6:11 p.m.

3. Petition to Discontinue a Portion of Larson Drive in the Town of Lodi, Columbia County, Wisconsin: Henry – the section of Larson Drive from the Transfer Site gate to the end needs to be vacated as a road because currently all buildings, containers, etc... are in violation of ordinance as they are in the road right-of-way. Goeske – action needed by Town Board on this Petition at this meeting, then Resolution 2020-01 at the May 26th meeting (attorney has to file Notice of Pendency of Discontinuance of Portions of Larson Drive in the Town of Lodi, Columbia County, Wisconsin, Doc # 4848-1122-8603, v.1, with Columbia County Register of Deeds if the board approves the petition this evening; only then can the board act on Resolution 2020-01).

Brooks/Arnold motion to approve Petition to Discontinue a Portion of Larson Drive (Doc # 4845-9492-8054, v.1); Roll call vote: Henry – aye, Brooks, aye, Aaron Arnold – aye, Marc Hamilton – aye, Karla Faust; MC 5-0.

End: 6:20 p.m.

4. Road Projects: Henry – what we’re trying to do here is create a 5-year plan for major roadwork. So far that’s including Smith Rd., Clar-Mar Dr., Cross St., S. County Line Rd., Joan Ct.

Brooks (explaining to to Marc & Karla) – the colored document with a list of all town road names and their Paser rating; ratings are from 1 (poorest condition) to 10 (best condition). Henry – one of the things I consider first is whether the road issues are causing any property damage currently. Clar-Mar Dr. is at the top of that list, and Cross St. is another at the top of that list. Brooks – Cross St. is complicated; the street is flat across the 2 lanes throughout, but the entire road from top to bottom is a steep slope. Henry, Henn and I, along with former Town Engineer MacDonald looked this road over. Removing the current large rip rap installed on Cross St. as requested by the property owner would only make the runoff issues in that area worse. One property owner actually cut a section out of the asphalt road and poured concrete from his driveway out into the road, in violation of town

ordinances, but I understand why he did that. Much of Cross St. needs to be completely re-done with curb and possibly gutter. MacDonald estimated the cost of the bids document alone would cost the town \$50,000, and the entire project would cost \$500,000 - \$700,000 total. Faust – I was at the March board meeting, and at that time was that some road reconstructions will require new curb and gutter where there wasn't any before. Is discussing this tonight to move forward with the project? Brooks – tonight it's basically to bring our 2 new board members up-to-date on this. Henry – the Cadillac estimate for Cross St. was including curb and gutter. But I spoke to a former town engineer who stated the water runoff issue could be handled with just adjusting the slope of the road rather than curb and gutter. Goeske – the town had problems for years with Cactus Acres, until vane grates were installed. Arnold – how about State Grants for it. Henry – we applied for some this year, but didn't get any approved. Arnold – how about the town selling some of the lots it owns that are unused and earmark the money for roads? Is that an option? Goeske – several years back the town had Atty. Bechler prepare a list of ALL properties the town owns, and a report on which ones could possibly be sold. Henry – if the County does roadwork, we avoid having to go through the bid process. But I have not seen any plans for work on Cross St. Davison – the issue on Clar-Mar Dr (where I live) is that the road slopes towards one side of the road, goes onto my property, and to my foundation. Henry – should we get a quote from the County regarding Clar Mar Dr.? Aaron – yes, instead of keep putting it off. Henry – we can get a quote from the county and see if they can do it per the Town Engineer instructions. Brooks – one of the few options we have to do Cross St. would be to have to borrow the money. Davison – there's pressure on the outside wall of our foundation on Clar-Mar from water runoff, and our yard has sunken. Henry – the only property damage I'm hearing of on Cross St. is some areas of gravel shouldering washing out. Faust – how do we go on to approving anything without having estimates of some of the costs for these roads. Henry – what we're trying to do is set a 5-year plan for these roads. Right now, we're trying to pick which road to do (under Outlay) budget. Brooks – we need to talk to our town engineer and have him look at certain roads to come up with rough plans and estimates for repairs. We have a new town engineer, and we need to pay them to do this ASAP. Nothing near the cost of drawing up bid plans. Then come back and talk to the Town Board. Arnold – I think we get a cost for Clar-Mar this year and get it done. We know we can't afford to do Cross St. this year. Henn – we've already received an estimate from Columbia County for Clar Mar of around \$28,000. Brooks – we need our Town Engineer look at what the county estimated to do for Clar-Mar, as they weren't going to do enough to solve the water runoff problem. Henry – I'll get the engineer on that asap. Brooks – we also need to look at the damage happening on the brand new Pleasant Valley Ct. before major damage is done.

End: 7:25 p.m.

Note: Supervisor 4 Karla Faust left meeting for other obligation

5. Computer System: Brooks – our current town computer system is: 2 towers (1 for CT and 1 for DCT) and each has it's own files and own hard drive; they're not shared. They are not backed up onto a cloud currently, they're backed up by Jay on a portable hard drive and automatically on Microsoft Defender. Issue is that if either hard drive crashes the information is lost. I think we should get some sort of main server in the town hall so that all information is on that, and backed up to a cloud. But then Covid-19 hit us and put everything to a near halt. But it made us aware that the information on the town computers needs to be accessible from other sites than the town hall (such as working-from-home offices). So a server at the town hall wouldn't work for that. The State of WI uses Microsoft Business. I contacted Kay Wetzel and said maybe moving us to a Microsoft Business system would be what we need. I have bids from Kay Wetzel (Angel e-Design), Grant Nieting (Computer Cottage), and from Go Daddy Office (which is where Microsoft Business contracts with). Grant didn't put in a bid because that's out of his line of IT. I did get a bid from Wetzel.

Wetzel – I was the IT person for the Town from 2011 – 2018, when the Town asked me to give them a set fee/year and the town shopped around and found Computer Cottage to be less per hour than I was. After that the Avast

Cloud Care I had the Town on was discontinued. Server in the basement through Dell would require certifications (which I have done).

The Town currently has Office 365 license, but not the business or government one. I agree with Brooks that the town should have Office 365 G3 (Government), which includes 1 terabit (?) of cloud space. I recommend 4 terabites for the town. The fee is \$20 per user per month, figuring 5 users. My Plan B for what needs to be done, but not necessarily all at once:

My main concern is getting some security on the towns computers. The Windows Defender currently used now is not enough. I believe the Office 365 the town has not expires in December 2020, and we could hit the ground running with Office 365 G3 starting in 2021 but get cloud and security back up and running now. Another need is remote access. There are several options for that. VNC is about \$250/year.

Brooks – Computer Cottage quoted \$1,410 for server in town hall (all his systems are refurbished, not new). Go Daddy proposal was set up \$4,227. Angel e-Design came from Plan A, Plan B \$3,810, and Plan C. I feel the most comfortable going forward with Angel e-Design.

Arnold – would you come in weekly or monthly? Wetzel – I was not asked to be scheduled, but am willing to do so. The security system would be a 24-month subscription.

Brooks/-- motion to move forward with the revised Plan B @ \$3,470 GET FROM KAY (inc. Veem security?) – Office 365 G3 until Office 365 expires and take the moneys from the Undesignated Fund; Motion died due to lack of a second. Hamilton – are we comfortable with nothing in front of us in writing? Arnold – I want to see everything in writing before I vote.

Stark – as a business owner where does the towns liability end and begin with Angel e-Design? Wetzel – I haven't provided a maintenance contract with the town in the past, but if I did that now some of that could be included in the contract. Brooks – the Town of Lodi is a governmental entity, but we don't have an employee that is our IT employee. We have to outsource it.

End: 8:25 p.m.

6. No Parking Sign by Park Street Boat Launch (cul-de-sac): Henn – the cul-de-sac at the end of Park St. includes a busy boat launch with 2 private driveways (O'Mara's and Wenger). Vehicles/trailers unloading at the launch are parking right in front of these driveways. Goeske – the Col Co Sheriff can't enforce no parking if there's no signs saying no parking.

Arnold/Hamilton motion to approve installation of 2 No Parking signs; Roll call vote: Henry – aye, Brooks – aye, Arnold – aye, Hamilton – aye; MC 4-0.

7. Tire Collection Service at Transfer Site: Quote received 04/30/20 from Columbia County Solid Waste - \$260.00/ton + \$90 per load pull fee, averaging approx. \$12.00 per tire fee to residents.

Henry – I thought of providing this service after working at the Transfer Site a few times. Brooks – I asked the county and Henn how many tires they've picked up tires out of the road ditches, and was told none, so I don't see a need for this service. Hamilton – I don't see a need either.

Arnold/Brooks motion to not start this service at the Transfer Site; Henry – yes, Brooks – yes, Arnold – yes, Hamilton – yes; MC 4-0

8. License renewal fees* 2020-2021 (07/01/2020 - 06/30/2021) for: *

(a) Class B Intoxicating Liquors & Fermented Malt Beverages Combo License

(b) Operator License

*** Fitz's, KD's, Lucky's, Smokey Hollow**

Henry – these businesses have done many things to support local fire, ems, etc...

Arnold/Brooks motion to reduce the renewal fee for Class B intoxicating liquor & fermented malt beverage licenses for the 2020-2021 year to \$50 and waive the renewal fee for operator licenses to the \$7 charged for the WI DOJ background check; Roll call vote: Henry – yes, Brooks – yes, Arnold – yes, Hamilton – yes; MC 4-0.

9. Reports:

(a) Chairman Report (Henry): Don Knuteson, former employee at the Transfer Site, passed away recently. I thank him for his service to the town. Brooks – he did a great job at the Transfer Site and I thank him.

(b) Clerk-Treasurer Reports (Goeske/Gawlikoski)

(i) Town Board Minutes of 03/31/20: tabled until May 26th meeting

(ii) Revenues vs. Expenditures Report thru 04/30/20:

(iii) Payment of Bills: Disbursements Summary 03/29/20 – 04/30/20

<u>Count</u>	<u>Type</u>	<u>Begin #</u>	<u>End #</u>	<u>Amount \$</u>
3	Electronic Payments	EP0058	EP0060	\$ 3,879.77
2	Debit Card Transactions	DC0124	DC0125	\$ 155.09
17	Direct Deposit Paychecks	DD1206	DD1222	\$13,094.00
63	Checks	24133	24195	\$56,969.83
<u>85</u>	Disbursements Totaling:			<u>\$74,098.69</u>

Brooks/Arnold motion to approve above as presented totaling \$74,098.69; Roll call vote: Henry – yes, Brooks – yes, Arnold – yes, Hamilton – yes; MC 4-0.

(iv) Building Permits thru 04/30/20:

TOWN OF LODI BUILDINGS PERMITS ISSUED:				thru 4/30/2020	
DATE	# 20-	ISSUED TO	ADDRESS	CONST. VALUE	FOR
01/09/20	01	JOHN HARTUNG (S E N K Holdings LLC)	W11250 Red Cedar	40,000	deck
01/13/20	02	LUCKYS OKEE REAL ESTATE LLC	W11579 County Rd V	50,000	commercial addition/remodel
01/24/20	03	BRYANT KEARNEY	W10500 CTH J	25,000	kitchen/bath remodel
02/04/20	04	MATT & VICTORIA HARMON	Michael Drive	0	driveway
02/11/20	05	TERRY BUHLER	W11549 Island View	50,000	finish basement
02/20/20	06	RORY PATCHIN	Red Cedar Dr.	0	access/driveway
02/24/20	07	JOE & LAURA BREMER/Acker Builders	Lot 26 Arbor Valley	0	access/driveway

02/26/20	08	CHRISTIAN WOOD / TERESE CARR	N2762 Demyneck	1,500	alterations
02/26/20	09	FITZ'S ON THE LAKE/Action Electric	W11602 CTH V	3,000	electrical upgrade
03/02/20	10	BILL McINERNEY/High Point Electric	N2815 N. Lake Point	3,000	electrical upgrade
03/04/20	11	TOMAS & JEAN WINTER	W10949 Arbor Valley	10,000	basement finish
03/12/20	12	DANIEL & JULIE MERK	N2747 N. Lake Point	490,000	remodel deck/porch
03/12/20	13	KEVIN & KATHRYN SOPHA	N1912 STH 113	1,000	sign
03/12/20	14	MARK SKORCZEWSKI	N1362 Hillestad	30,260	solar pv
03/13/20	15	JOSHUA & BRITTANIE DEMPSEY	W10957 Bayview	15,900	bathroom remodel
03/18/20	16	TODD ANDERSON	W10716 E. Harmony	15,000	attached garage
03/19/20	17	BRAD COOK	W11037 W. Harmony	100,000	whole house rehab
03/23/20	18	RICHARD & JAQUELINE WEHREBERG	W11033 N. Lake Point	257,000	NEW SINGLE FAMILY HOME
03/24/20	19	MARK & ELAINE SCHMID	W11290 Red Cedar	150,000	addition/remodel
03/25/20	20	GUARDIAN ANGEL FARMS/BILL & KATHY SELLNER	N681 CTH Y	7,600	interior remodel
03/31/20	21	JAY GAWLIKOSKI	W10911	5,000	alterations
03/31/20	22	JAMES HELLENBRAND	W10716 Ryan	15,000	Ag roof
04/10/20	23	GUARDIAN ANGEL FARMS/BILL & KATHY SELLNER	N681 CTH Y	24,000	garage addition
04/14/20	24	WINNEQUAH GUN CLUB	N2211 LANG	1,000	electrical upgrade
04/16/20	25	MATTHEW & KIMBERLY BOYER	W10912 Eagle	20,000	boathouse
04/16/20	26	TERRY & JEAN THOMPSON	W10784 E. Harmony	4,000	fence
04/20/20	27	BRAD COOK (Cook Family Trust)	W11037 W. Harmony	20,000	addition & service upgrade
04/20/20	28	WILLIAM & SUSAN PFEIL	N2561 CTH V	10,000	shed
04/27/20	29	MATTHEW & VICTORIA HARMON	N2565 Michael	350,000	NEW SINGLE FAMILY HOME
04/27/20	30	MATTHEW & VICTORIA HARMON	N2565 Michael	45,000	detached garage
04/29/20	31	DAVID & MARGARET KLANTE	W11434 Red Cedar	61,000	basement finish

1,804,260

(c) Commissions/Committees/Districts/Departments

- (i) Plan Commission (Henry/):** no meeting held in April
- (ii) Park Commission (Brooks):** doing a lot of work at Bay Drive Park, grading, shoreline prep for rip rap, worked on gravel parking pad, but working with Charter on the cable we hit. Kruck – I have pictures I can email if you want to see what it looks like. Brooks – we also approved new signs for all parks. We need to work on/update our park rules to be posted at each park.
- (iii) Transfer Site (Henn):** I’ve ordered new fee signs and signs for the compactor. Henry – we all thank you for the work you’ve been doing at the Transfer Site during this Covid-19.
- (iv) Other commission/committee/district/department reports:** none

10. Upcoming meeting date(s): May 12th Plan Commission (?); May 13th Park Commission; May 26th Town Board.

11. Future agenda item(s): Arnold – use of leftover allocated budget funds of \$80,000 from 2019 Brooks – I’m requesting Henry call together a Special Joint LAFD/EMS/TOL/COL/TOWP meeting soon. Goeske – appointments to commissions/committees. Henry - request to post all of Ryan Rd. to 35 mph. Henn – compost

pile at T-Site, lightbulb collection @ T-Site, new public works building. Brooks – CT contract, high capacity well, roads, no power loading at boat launch on Eagle Dr.,

12. Adjourn: *Brooks/Arnold motion to adjourn at 9:25 p.m.; Roll call vote: Henry – yes, Brooks – yes, Arnold – yes, Hamilton – yes; MC 4-0.*

*April D. Goeske
Clerk-Treasurer*

