

**HARMONY GROVE LAKE PROTECTION & REHABILITATION DISTRICT
BOARD MEETING**

January 27, 2021
6:30 PM

Join by video link:

<https://us02web.zoom.us/j/84133598760?pwd=OVJYa1RVZWl0aGJRNkNTYUpVVHpJUT09>

Meeting ID: 841 3359 8760

Passcode: 343300

Join the meeting by audio only, dial-in:

(312) 626 6799

Meeting ID: 841 3359 8760

Passcode: 343300

- 1) Call to Order
- 2) Board Chair Report: Channel E Update
- 3) Citizen Input
- 4) Approve Minutes: July 9 and August 26, 2020 (*attached*)
- 5) Treasurer's Report (*attached*)
 - a) Account Balance
 - b) Budget Balances
- 6) Buoy Purchase
- 7) Lake District Homeowner Request
- 8) Adjourn

Action may be taken on any item listed above.

Website: www.harmonygrovelakedistrict.org

Email: hglprd@yahoo.com

HARMONY GROVE LAKE PROTECTION & REHABILITATION DISTRICT
MEETING MINUTES
July 9, 2020 / 6:30 P.M.
Lodi Town Hall

Present:

Cathy Farin-Rusk	Board Member
Vicki Halverson	Secretary/Treasurer
Herb Hansen	Columbia County Liaison
Mark Stace	Board Member

Absent:

Jim Matras	Board Chair
Aaron Arnold	Town of Lodi Liaison

- 1) Call to Order: In the absence of the board chair, Halverson oversaw the meeting. The meeting was called to order at 6:30 PM.
- 2) Board Chair Report: Chairman absent; no report.
- 3) Citizen Input:
 - No citizens in attendance.
- 4) Approve minutes – April 8, 2020
Motion: Stace moved to approve the minutes; Hansen seconded the motion.
Discussion: None.
Vote: The motion passed 4-0.
- 5) Treasurer's Report
 - *FY20 Year-End Account Balances-June 30, 2020:* Halverson reported that the balance on the money market account totaled \$49,340.70.
 - *FY20 Year-End Budget Balances-June 30, 2020:* Halverson gave a report on the expense and revenue budget balances.**Motion:** Stace moved to approve the Treasurer's report; Farin-Rusk seconded the motion.
Discussion: None.
Vote: The motion passed 4-0.
- 6) Finalize Draft FY21 Budget
 - Halverson presented three budget options for the annual homeowner assessment: No annual assessment, an \$80 assessment, or a \$100 assessment. If no annual assessment were charged, the District's estimated FY21 year-end budget would total \$32,468.59. She recommended no annual assessment
 - Halverson reported that homeowner dredging assessments for FY2021 total \$27,463.50. This assessment must be collected because it covers the State Trust Fund Loan payment for the dredging project.
 - Stace recommended increasing the buoy replacement line from \$2,000 to \$7,000, which would cover the cost of shallow water buoys and chains and weights.**Motion:** Stace moved the budget include no annual assessment and increasing the buoy expense line to \$7,000, Hansen seconded the motion.
Discussion: None
Vote: 4-0

7) Finalize Annual Meeting Agenda

- Halverson presented the draft agenda for the August 15 annual meeting. She noted that the proposed FY21 budget approved by the board would be added to the agenda.

Motion: Farin-Rusk moved to approve the annual meeting agenda; Hansen seconded the motion.

Discussion: None

Vote: 4-0

- Notice of the annual meeting to homeowners will be by written notice mailed at least 14 days in advance of the meeting, which will meet statutory requirements as defined in Wis. Stats. § 33.30(2)(a). The mailing will include the agenda/proposed FY21 budget and an annual letter from the Chairman.

8) Adjourn: Halverson moved to adjourn the meeting; Stace seconded the motion. The motion passed 4-0; the meeting adjourned at 7:30 p.m.

Respectfully submitted,

Vicki Halverson

Secretary/Treasurer

DRAFT

HARMONY GROVE LAKE PROTECTION & REHABILITATION DISTRICT
MEETING MINUTES
August 26, 2020 / 6:30 P.M.
Virtual via Zoom

Present:

Vicki Halverson	Secretary/Treasurer
Herb Hansen	Columbia County Liaison
Jim Matras	Board Chair
Mark Stace	Board Member
Jenn Zumm	Board Member

Absent:

Aaron Arnold	Town of Lodi Liaison
--------------	----------------------

1) Call to Order: Matras called the meeting to order at 6:46 p.m.

2) Discuss/Consider Applying for DNR Surface Water Grant Funds

- Matras reviewed the grant application and his interpretation was that the dredging might need to be part of a project. If the landowner (Mike O'Mara) on the south side of channel E could get approval for a project to stabilize the bank that is eroding, perhaps the dredging of Channel E would qualify for grant funds as part of that project. He will contact Susan Graham, DNR Water Resource Management Specialist, to discuss whether this funding is an appropriate approach for the dredging project.
- Dredging of Channel E cannot be performed until that south bank is stabilized.
- Zumm provided the following information on dredging companies she had researched:
 - Petersen Companies, Inc. (PCI), the company who dredged the channels in 2011/12, may no longer be in business
 - Dredge America is a company in Kansas City, MO, that performs dredging services across North America
- Zumm noted that a DNR Shoreline Protection Grant was awarded to the town of Dekorra for a project on Tipperary Road; perhaps that grant could be used to fund the O'Mara shoreline; she will research and contact the individual who wrote the Tipperary Road grant request.
- Halverson noted that the HGLPRD does not need to submit a Grant Eligibility Application because lake districts are automatically eligible.
- Matras felt a motion was necessary to begin investigating this grant opportunity. If it is determined that the grant could be used for dredging Channel E, a plan would then be formulated on how to proceed.
- Hansen noted that homeowners in the Lake District would need to vote on any project and funding necessary at the next annual meeting in August 2021.
- Zumm said she would contact K&M Tree and Landscaping regarding shoreline restoration regulations in a wetland and ask if they have experience in wetland shore restoration.
- Matras will contact the DNR and Cason regarding what is required to apply for funds to stabilize the bank. After that discussion, he will contact the landowner and inform him.

Motion: Stace moved to begin investigation and discovery work on establishing a project to dredge and secure the southern-most channel; Halverson seconded the motion.

Discussion: No further discussion.

Vote: The motion passed 5-0.

- Zumm and Matras will communicate their findings with each other and then report to the full Board at a future meeting.

3) Adjourn: Halverson moved to adjourn the meeting; Hansen seconded the motion. The motion passed 5-0; the meeting adjourned at 7:30 p.m.

Respectfully submitted,

Vicki Halverson

Secretary/Treasurer

Treasurer's Report

January 27, 2021, Board Meeting

Account Balances	
Money Market Account balance (as of December 31, 2021)	\$ 37,917.18
Delinquent Annual Fee & Dredging Assessments	
2019 Assessments Due	\$499.09
2018 Assessments Due	379.09
TOTAL	\$878.18
State Trust Fund Loan	
2021 Annual P&I Payment (due March 15, 2021)	\$22,575.79

Expenditure Budget Balances as of December 31, 2020

Category	Adopted Budget	Expenses	Balance
EXPENSES:			
Audit	\$650.00	(\$675.00)	(\$25.00)
Insurance	\$1,318.00	(\$1,394.00)	(\$76.00)
Weed spraying & permit fee	\$16,000.00	(\$5,643.00)	\$10,357.00
Buoy Replacements	\$7,000.00	(\$3,591.00)	\$3,409.00
Buoy Installation/Removal	\$1,000.00	\$0.00	\$1,000.00
Annual loan payment	\$22,575.79	\$0.00	\$22,575.79
Loan prepayment	\$4,000.00	\$0.00	\$4,000.00
Undesignated / discretionary funds	\$2,000.00	(\$344.96)	\$1,655.04
Postage, web, office supplies	\$300.00	(\$110.00)	\$190.00
Newspaper ads	\$300.00	(\$16.73)	\$283.27
Bank fees	\$0.00	\$0.00	\$0.00

Revenue Budget Balances as of December 31, 2020

Category	Adopted Budget	Collected	Balance
OUTSTANDING RECEIVABLES:			
Annual Assessments (Tax year 2020)	\$0.00	\$0.00	\$0.00
Dredging Assessments (Tax year 2020)	(\$27,463.50)	\$0.00	(\$27,463.50)
2018 & 2019 Delinquent Assessments	(\$1,718.18)	\$840.00	(\$878.18)
ANTICIPATED RECEIVABLES:			
Interest on Delinquent Assessments	(\$50.00)	\$0.00	(\$50.00)
Dredging Prepayments - Home Sales	(\$3,900.00)	\$0.00	(\$3,900.00)
Processing fee for home sales	(\$100.00)	\$0.00	(\$100.00)
Interest on Savings Account	(\$40.00)	\$11.17	(\$28.83)