

# Minutes

## PARK COMMISSION (PC) MEETING

Wednesday, Mar 20, 2024 3 pm

Lodi Town Hall

### MINUTES

#### 1. CALL TO ORDER. 3 pm

a. Roll call. Bill Pfeil, Nancy Mitchel, Peg Ford, Terri Jozwiak, Tom Healy

Excused: Mike Linak and Tim Escher,

Others Present: Becky Mitchell, Beth Ryan, Julie Moskal, Shellie Benish, and Janet Haarkenson.

b. Declaration of quorum is present. **YES**

c. Proof of Posting Notice: A copy of the notice posted as follows on March 18, 2024: posted at the Town of Lodi building and Town of Lodi website.

#### 2. DISCUSSION/CONSIDERATION FOR APPROVAL OF MEETING MINUTES OF NOVEMBER 29, 2023.

**MOTION: Mitchell/Jozwiak To include Citizen Input on this agenda. Approved 5-0**

**MOTION: Jozwiak/Mitchell to approve the minutes of Nov. 29, 2023. Approved 5-0**

CITIZEN INPUT: None

#### 3. DONATION TO LEWIS BYRNS PARKS FROM OPTIMIST CLUB.

The Optimist Club donated \$500 to go to Lewis Brynes Park.

4. DISCUSSION AND POSSIBLE ACTION REGARDING PLAYGROUND EQUIPMENT INSPECTIONS. Our insurance company recommended but did not require inspection. Pfeil will contact DATCP to do inspection.

#### 5. DISCUSSION AND POSSIBLE ACTION ON PICKLEBALL COURT AT MICHEL'S PARK.

- Healy had a report on pickleball. Healy said Tina Johnson had investigating this in 2023. Johnson had looked at the City of Lodi courts. They had installed 4 pickleball courts on their tennis courts. Players sign up for a time on a pickleball website. The courts must be clean to play. Therefore City of Lodi has a lock box with a leaf blower, extra paddles & balls. They are very nice courts and City employees installed them. Susan Lee was the contact person with the City.
- Michael Park – Has one tennis court. After measuring the existing court Healy said it is really small. We may be only able convert the court to one pickleball. We can look into 2 courts but it may be cost prohibited at this time. Shellie got a grant for \$1855 which can only go to cover equipment, not redo the surface.
- We need to take down the existing tennis net posts, put in sleeves for new posts, stencil and paint new lines, plus get a lockbox and equipment. The court would currently hold only one court, we would need to expand the court to make 2 courts there.
- Tri County Paving bid of \$15,410 to cut & remove 2' of existing asphalt on both sides of court down to gravel base, dig out & install 18" of new base (8' on both sides), add fine grade gravel based, pave with asphalt.

- Pickleball equipment cost estimates – total \$2500, ie: pickleball posts (4) nets (2) sleeve caps, court stencil kit, paint for the lines, lockbox, battery powered blower, brooms
- Do It Tennis bid \$1608. For premium pickleball court equipment package, green (2)
- Spartan Athletic Co. bid \$1163 for (2) net posts, (2) net sleeves, (2) net
- Benish mentioned there is about 48,000 in reserve and 2024 park improvements for 22,500.
- HG Association can be contacted & Little Store. To donate towards this.
- **MOTION: Jozwiak/Mitchell To find a company to turn Michael's Park tennis court into 1-2 pickle ball courts not to exceed \$4000 (excluding the grant money). Approved 5-0.**

6. DISCUSSION AND POSSIBLE ACTION ON PARKS SEASONAL POSITION. Town of Lodi will hire someone for seasonal parks position, 576 hours. spring, summer, fall. No action.

7. DISCUSSION AND POSSIBLE ACTION ON LEWIS BYRNS BASEBALL PARK:

a. Netting –Baseballs are being hit left & right field over the fence. Danger to neighbors. We need to look at add netting to the top of the fence. Estimate \$10-20,000 for net & do it yourself. Estimate \$175,000 to replace the entire fence.

Maybe school could share the cost, maybe Optimist & HG Association share the cost.

**Motion to table Mitchell/Ford to get more bids just netting & installation. Approved 5-0**

b. Scoreboard electric Pfeil will fix it, wire needs fixing.

8. DISCUSSION AND POSSIBLE ACTION ON MULCHING NEEDS IN PARKS.

There is \$3000 in budget for mulching, where do we want it?

We will get one load and start distribution and see if we need more. Madaline Summers, Michael's need some.

9. DISCUSSION AND POSSIBLE ACTION ON LIFT LODI VOLUNTEER DAY AND PROJECTS. May 18.

The following list is possible projects for Lift Lodi Volunteer Day & Projects:

Conservancy Park gazebo needs painting

Collect & get rid of brush in Wildenberg

Pier at Schoolhouse needs to be fixed so it is not sinking

Kalscheur Park needs weeds/sticks picked up

Spread mulch that we will order

Okee Beach – grills need cleaning

2 wooden picnic tables in Conservancy park that need painting

10. DISCUSSION AND POSSIBLE ACTION ON PARK INVENTORY LIST AND REPLACEMENT NEEDED.

Town board decided to do an inventory list for insurance purposes.

List was made.

If there are any changes or additions tell Benish

11. DISCUSSION AND POSSIBLE ACTION ON WEBSTER GAZEBO NEEDS:

a. Trail plan – Benish asked if there was a Trail Plan for Webster Park (the building inspector did not ask) Benish said she just wondered because it could be something the engineer might ask

about. Mitchell said, It is on the north side of the hill, it gets slippery. Perhaps puts a sign up "Steep Hill, Slippery when wet."

Gary Blazek, our new town engineer, will go to the County and get the storm water management okay.

b. Updates –Benish thought we should it should be finished by the next meeting. Benish will talk to Blazek to see if he needs a trail plan.

#### 12. DISCUSSION AND POSSIBLE ACTION ON PAVING AT:

a. Okee Beach Parking lot – There are 3 bids. United Paving \$37,405, Tri County Paving \$29,440 and Scott Construction \$24,150.

- Benish informed the PC that if the bids are over \$25,000 we must advertise and get bids.
- The property owner next to Okee Beach parking lot shares the driveway and also should share the cost of repair. A contract MUST be signed with the property owner to be sure the cost is shared. The parking lot was re-surveyed because there were 2 conflicting surveys done in recent years. We could get bids under \$25,000 if we got an estimate for OUR share of the parking lot and the property owner got an estimate for HIS share.
- It was discussed that the bars/restaurants/hotels are using this lot. We could put up a sign that says "Park parking only" and the park closes at 10 pm SO tickets could be issued for cars parked there after 10 pm.

b. Conservancy Park parking lot improvements bid was accepted & Bobby Buchanan will do work this spring \$3,618.

#### 13. DISCUSSION AND POSSIBLE ACTION ON TREE MAINTENANCE NEEDS AND COLUMBIA COUNTY TREE PROGRAM PICK UP.

Little trees were ordered to be picked up Apr 25. 25 red oak & 50 of the pine

We will give these trees to residents – put on facebook & website.

Mitchell or Ford will pick up.

#### 14. DISCUSSION/ACTION ON CREATION OF BY-LAWS FOR PARKS COMMISSION.

A set of bylaws was presented. Escher and Benish worked on it. It is only a draft.

Read it, review it and add anything. It will go to the lawyers and we will vote on it at a future date

It will be adopted as an ordinance.

**Table the By-Laws for all members to review. All agreed.**

#### 15. DISCUSSION/ACTION AND/OR UPDATES ON PARK SIGNAGE/BANNERS.

PC members were reminded that we can get businesses to sign up.

The banners are put up in May by Pfeil.

#### 16. QUESTIONS/COMMENTS FROM PARK COMMISSION MEMBERS\*\*

List from Pfeil:

- Michael Park – needs a picnic table (there is 2 but one is bad) Gerber Table, Mitchell will get quote (red & blue)
- Wildenberg – needs trimming & cleaning, new signage (Jozwiak is working on this), needs bluebird nest repaired, it will be burned this spring.
- Kalscheur – needs 1 picnic table and 1 bench, sandbox was removed & small rusty play stuff will be removed.

- Michael. Maybe a bench by pickle ball area. Permanent bench. Maybe Picnic table, Maybe get metal netting for the soccer frames. Healy will look into it.
- Arbor Valley – table fixed or painted. (should be red coated one) repair
- Linda Circle – Nothing there. Maybe get a Picnic Table
- Okee Beach – grills need cleaning, artisan well fix it up. Make it a bubbler. Pfeil will look into it.
- Parks person should clean beach 1x week on Friday.
- Lewis Byrnes park – bubbler removed
- Conservancy – Maybe more picnic tables, there are 6 round ones and 2 wooden ones that need painting.
- Bay Dr – 1 red coated metal picnic table. Put a sign “no lake access” Do not encourage canoe or kayak.

17. NEXT MEETING DATE. April 17. 5 pm. Here Possible special meeting for Gazebo.

18. FUTURE AGENDA ITEMS.

- Approve the minutes of Aug. 9 and Aug. 30, 2023
- Approve the Mar 20, 2024 minutes
- Inspection of playground equipment results
- Pickleball courts update discussion and possible action
- Discussion and possible action on lift Lodi volunteer day and projects. may 18.
- By-laws for parks commission
- Gazebo update discussion and possible action
- Okee Beach Parking lot update discussion and possible action
- Dog Park discussion only
- Lewis Burnes baseball netting discussion and possible action
- Picnic Table order discussion and possible action
- Metal netting for soccer frame discussion and possible action
- Order signs for parks Okee Beach, others discussion and possible action

19. ADJOURN.

**Motion. Mitchell/Jozwiak to adjourn. At 5:38 pm. Approved 5-0**

Submitted by Terri Jozwiak

Pfeil list:

- Pfeil will contact MADCAP to do inspection on the playground equipment.
- Scoreboard electric Pfeil will fix it, wire needs fixing.
- We will get one load of mulch and start distribution and see if we need more. Madaline Summers, Michael's need some. Pfeil will order
- Looked at add netting to the top of the fence (I forgot who would do this, TJ)

- Contact for banners: Meister, Strander (we have banners for Strander Roofing & Strander Sanitary), Lodi Vet (We have a banner for Lodi Vet)
- Okee Beach - artisan well fix it up. Make it a bubbler. Pfeil will look into it.

Healy list:

**To find a company to turn Michael's Park tennis court into 1-2 pickle ball courts not to exceed \$4000 (excluding the grant money).**

Maybe get metal netting for the soccer frames. Tom will look into it.

Contact for banners: Dock Companies (Manke signed up)

Mitchell or Ford will pick up trees April 25.

Mitchell will price out 2 sizes of picnic table from Gerber. Contact for banners: I39 (we have a banner for I39), Log Tavern Pizza

P Ford will contact for banners: Lions Club & BP

Benish

Put on website & facebook the give away of trees

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